



City of Medicine Lake

10609 South Shore Drive • Medicine Lake, Minnesota 55441 • (763) 542-9701 • (763) 746-0142 fax

June 6, 2016

City of Medicine Lake Council Minutes

Present: Mayor Gary Holter; Councilors Jack Garberg, Scott Marks, Ron Tomczik and Connie Shaffer; Treasurer Craig Kile; Clerk Nancy Pauly; Fire Chief Mike Helman; Public Works & Parks Commissioner Chris Klar; Planning Commission Jon Pettengill; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: no one.

Miscellaneous attendees: Girl Scout Troop 15062, John Braun, Jeff Gears, Susan Wiese, Tom Melander.

Mayor Holter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**
- **Motion to approve the May 2nd, 2016 minutes forwarded by Councilmember Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**

Open Forum

- The Girl Scouts said they performed an energy audit of City Hall. They want to use their Girl Scout cookie money to improve City Hall. **Motion to approve the Girl Scouts to perform energy improvements at City Hall with appropriate adult supervision forwarded by Councilmember Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**

Fire Department Report – Mike Helman

- Reported three calls in the past month and four so far this year.

Public Works Report – Chris Klar

- Reported on the non-functional lateral at 211 Peninsula Road. He said many options have been looked at and the best option is to connect the lateral to the main further up Peninsula Road. The lateral either needs to go on the City right of way or easements would be needed.
- Reported on the collapsed culvert on 217 Peninsula Road and the culvert at 215 Peninsula Road. Per the agreement with BCWMC we have the right to repair storm water infrastructure without a review.
- Reported that larger culverts do not create additional flooding. Susan Wiese asked for more information on the culvert project.
- **Motion to contract with a contractor to proceed with the culvert maintenance from 237 Peninsula Road to 215 Peninsula Road as recommended by Sambatek, Inc. forwarded by Councilmember Garberg and seconded by Councilmember Marks. With all in favor, the motion carried.**

Parks Report – Chris Klar

- Reported the tennis court has been ripped out. Within 20 days we'll have a new painted tennis court and basketball court.
- Reported there was an issue with the shed in the park. One of the doors was ripped off.

- Reported he added shredding around the trees.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported there is a tour of Bassett Creek on June 21st.
- Reported Medicine Lake's share of the 2017 budget is \$3,788. We have until August 1st to object to the BCWMC plan.
- Ms. Wiese reported on 1143 South Shore Drive. A restoration was defined.
- Ms. Wiese reported that a meeting occurred to talk about a holding pond in Jevne Park. Mr. Klar proposed that the park be restored to what it was in the 1960's. We need to start building maps on where the water moves. BCWMC said it's not out of the question to have a holding pond in Jevne Park and the earliest would be 2019. BCWMC estimated the cost at \$150K. Ms. Wiese asked Council if there is interested in this. Councilmember Marks said it would be worth exploring. Ms. Wiese said she will attend the meetings.

Planning Commission Report – Jon Pettengill

- Reported the Planning Commission considered a side yard variance and lake side variance for 161 Peninsula Road. The lake side variance was recommended by the Planning Commission. The side yard variance is subject to: 1) review and approval that the dwelling and garage do not provide a safety issue and 2) an agreement between the owner of 161 Peninsula Road and the owner of 166 Peninsula Road that 161 Peninsula Road can have a variance that runs with the property. Councilmember Garberg said if 166 Peninsula Road builds a big house then there is a public safety issue with getting vehicles through the area. Councilmember Shaffer said it would create a greater inconformity and it impedes the ability of the neighboring property to develop their property and impacts the value of the neighboring property. Mr. Pettengill further said that there is a condition that the garage by the street is torn down. Councilmember Marks said he doesn't have an issue with the height issue and would like to see the street garage torn down so he would be in favor of it. Councilmember Garberg said firefighters wouldn't have the ability to put up a ladder. Mayor Holter said all the side lot issues are bad deals for the City. Councilmember Tomczik said he echoes Councilmember Garberg's comments.
- **Motion to deny the lakeside setback variance request and the side-yard variance request at 161 Peninsula Road forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. Mayor Holter; Councilmembers Garberg, Shaffer and Tomczik in favor. Councilmember Marks opposed. Motion passed.**
- Reported he received a call and email that someone is close to finalizing an agreement to purchase the Chateau and plans to use it for an events center.

Treasurer's Report-Craig Kile

- Receipts in reporting period: \$39
- Receipts year to date: \$11,795
- Disbursements in reporting period: \$22,575
- Disbursements year to date: \$81,007
- **Motion to approve the summary spending, receipts and cash balances through June 6, 2016 forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. With all in favor, the motion carried.**

Officer Reports:

Councilmember Garberg

- Reported the pot holes will be filled with class 5.

Councilmember Shaffer

- Reported notices went out for rental inspections as well as it being posted in the Laker.

Councilmember Tomczik

- Reported he received many calls this month. Most of them were referred to Jon Pettengill.
- Reported he attended a meeting on the turtle study on Medicine Lake. It's an interesting study.
- Reported he attended the AMLAC meeting. Positive things are happening around the lake.
- Mr. Carlson asked about the lack of building permits at 1143 South Shore Drive and said he thinks Brad Scheib took care of the issue but Councilmember Tomczik should call the inspector to understand whether permits have been pulled.

Councilmember Marks

- Reported nothing to report.

Mayor Holter

- Reported the City Hall water has passed.

Unfinished Business

- Mr. Klar reported he is checking the salt in the water softener at City Hall.
- Mayor Holter reported the updated comprehensive plan is due by December 31, 2018.
- Mayor Holter reported he received a letter from FEMA. We have to show evidence that we have adopted regulations. He will look into it and may need to go to staff for assistance.
- **Motion to appoint Tom Melander as our emergency preparedness director forward Mayor Holter and seconded by Councilmember Garberg. With all in favor, the motion carried.**

New Business

- Nancy Pauly reported that the July meeting will be July 11th due to the first Monday of the month being July 4th.

Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. With all in favor, the motion carried at 8:35 p.m.

Respectfully submitted,

Nancy Pauly
City Clerk

Approved on July 11, 2016