



City of Medicine Lake

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November 2, 2015

City of Medicine Lake Council Minutes

Present: Mayor Gary Holter; Councilors Jack Garberg, Scott Marks, Ron Tomczik and Connie Shaffer; Treasurer Craig Kile; Clerk Nancy Pauly; Fire Chief Mike Helman; Public Works & Parks Commissioner Chris Klar; Planning Commission Jon Pettengill.

Absent: no one.

Miscellaneous attendees: Hennepin County Sheriff Lieutenant Steve Tait, Susan Wiese, Jason Storrs, Jeff Pomerence, Mary Anne Young, Eric Schmid.

Mayor Holter called the meeting to order at 6:01 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. With all in favor, the motion carried.**
- **Motion to approve the October 5th, 2015 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. With all in favor, the motion carried.**

Open Forum

- Mike Helman said there are six dead cottonwood trees on the City property next to his property. He received an estimate to have them removed. He would like the City to remove the trees as in the past he has had dead trees fall on his truck and he doesn't want the six trees to fall on his house. The trees can't be removed until the ground is frozen because the soil is too soft right now. His insurance agent said he needs to notify the City and if the City chooses not to remove the trees then he can go after the City for the insurance deductible. There was discussion on whether the City or the County owns the property. The City will check with its insurance carrier. Mr. Klar will meet with Mr. Helman to review.

Hennepin County Sheriff – Lieutenant Tait

- Reported they patrolled the City on Halloween and everything went well.
- Reported Sheriff Stanek will reach out for the annual state of the county/city presentation.

Fire Department Report – Mike Helman

- Reported two calls last month. Both were canceled before the truck was put in service.
- Reported they had training every Tuesday last month. They worked on homes that were donated by Banner.
- Reported Boat 11 will be coming out of the lake this week.
- Reported they will be training on new air packs and cycling them into service by the end of the month.

Public Works Report – Chris Klar

- Reported the manhole has been filled.
- Susan Wiese asked whether the culverts were cleaned. Mr. Klar said there was a flush and inspection last week. He's keeping an eye on one culvert.

- Ms. Wiese asked about the holding pond at 238 Peninsula Road. Mr. Klar said the holding pond has been installed. Mr. Pettengill said it's per the specification provided by the City.

Parks Report – Chris Klar

- Reported parks will be closed.
- Reported a new bench will be installed in the park in the spring.
- Reported the tennis/basketball court is in really bad shape and something needs to be done.

Planning Commission Report – Jon Pettengill

- Reported on the lot split at 1342 South Shore Drive. The Planning Commission is recommending approval. He said Council may want to add language to expand the conversation easement or add any language that speaks to the contamination in regards to excavating, grading, etc. None of the cost of the sewer work will be paid by the City.
- **Motion to provisionally approve resolution 15-8 APPROVING A LOT SPLIT FOR LOT 13, LOT 14, AND THAT PART OF LOT 15 LYING NORTH OF THE SOUTH 100.0 FEET THEREOF, SAID LOTS IN BLOCK 13 OF MEDICINE LAKE PARK FIRST DIVISION, HENNEPIN COUNTY, MINNESOTA conditioned to the execution of the extension of the conservation easement to no less than 25 feet forwarded by Councilmember Marks and Seconded by Councilmember Shaffer. Mayor Holter and Councilmember Tomczik abstained. Councilmembers Marks, Garberg and Shaffer in favor. Motion carried.**
- Reported the Planning Commission began a conversation on how to treat the soils in the park. This started with a request by a homeowner and an enormous amount of work from Mr. Klar to start down the path to consider the possibility of mitigation for a couple pieces of property near the park that end up being flooded pretty much every year. The Commission believes this is a two-step process. First, what does the City want to do about the park and any soil that might be dug up from the park that could be used for mitigation on homeowner property? Second, how to create an allocation system that would allow an equitable access for all homeowners to the soil that is dug out of the park. Per Wynn Curtiss this needs to be done in two steps so as to not exercise preference for a particular homeowner. Mr. Pettengill will provide more information next month.

Treasurer's Report-Craig Kile

- Receipts in reporting period: \$15
- Receipts year to date: \$177,206
- Disbursements in reporting period: \$16,356
- Disbursements year to date: \$291,614
- **Motion to approve the summary spending, receipts and cash balances through November 1, 2015 forwarded by Councilmember Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**

Officer Reports:

Councilmember Garberg

- Reported the snow removal contract was renewed with Neutgens.

Councilmember Shaffer

- Reported she will put a notice in the Laker for rental inspections next year.

Councilmember Tomczik

- Reported we received an amendment to the recycling agreement to extend it one more year.

Councilmember Marks

- Reported some of the I/I work was done. Manholes were refurbished. He and Mr. Klar are going to walk the remaining manholes and have Pipe Services do video camera inspections.
- Reported he put together a report for Met Council stating what we did and what we plan to do. We are required to spend \$7,000 last year and this year. We have done that.
- Reported he submitted the quarterly Sewer Availability Charge (SAC) report.

Mayor Holter

- Reported he is considering putting in a combination lock on the City office as he has received reports that the city office is to readily accessible to unofficial visitors and will take steps to improve the security of that office.
- Reported the selection of new chairs for city hall, made possible by a gift from the Roe Family, is in process.

Unfinished Business

- Mayor Holter introduced Eric Schmid, a website developer. Mr. Schmid said he works as a freelance web developer. Council asked for a proposal to develop the City website.
- **Motion to approve election judges for the 2015 Election: Mary Anne Young, Kristine Leonard, Janet Carlson, Matthew Zimmerman, Sue Larson, Janet Larson and Chris Lentz forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. With all in favor, the motion carried.**

New Business

- None.

Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. With all in favor, the motion carried at 7:29 p.m.

Respectfully submitted,

Nancy Pauly
City Clerk

Approved on December 7, 2015