

**Ordinance No. 123**

**AN ORDINANCE ADOPTING A SCHEDULE FOR THE COLLECTION OF  
LAND USE RELATED FEES FOR 2019**

THE CITY COUNCIL OF THE CITY OF MEDICINE LAKE HEREBY ORDAINS AS FOLLOWS:

**Section 1. Purpose.** The purpose of this ordinance is to comply with Minnesota State Statutes, 426.353, Subd. 4, which states that a municipality may prescribe fees sufficient to defray the costs incurred in reviewing, investigating, and administering an application for the amendment to an official control established pursuant to sections 462.351 – 462.364 or an application for a permit or other approval required under an official control established pursuant to those sections. Fees as prescribed must be by ordinance.

**Section 2. Land Use Fees.**

<b>Permit/Application Type</b>	<b>Fee</b>	<b>Escrow</b>
Subdivision - Preliminary / Final Plat		
Minor (less than 3 lots)	\$400	\$2,000
Major (4 or more lots)	\$400	\$3,000
Planned Unit Development	\$400	project specific
Conditional Use Permit	\$250	\$1,000
Variance	\$250	\$1,000
Zoning Ordinance Amendment (text and/or map)	\$500	\$3,000
Amendment to Comprehensive Plan (text and/or map)	\$500	\$3,000
Storm Water Management Plan	\$250	\$3,000
Land Excavation /Filling/Grading Permit (Fee waived if in conjunction with a stormwater management plan)	\$250	\$500
Road and Driveway Permits	\$50	-
Rental Housing Application Fee	\$30	-
	\$125 per unit	-
Rental Housing Inspection Fee (Fee includes main inspection and follow up. Additional follow up will be billed at an hourly rate)		

Construction Management Plan Escrows:

- Two Thousand Five Hundred (\$2,500) Dollars for a demo permit or construction of an accessory building,
- Two Thousand (\$2,000) Dollars for a remodel which includes new additional space
- Four Thousand (\$4,000) Dollars for new single or two-family construction. An escrow is

required for both a demolition permit and a building permit.

*Project specific* escrow amounts require a minimum deposit of \$5,000 at the time of submittal. The total escrow required is estimated based on the size, location and complexity of the project. Additional funds may be required from time to time and shall be estimated based on a preliminary review of the project.

*Escrow funds* will be used to reimburse the City for professional fees accrued during the review process of the application. These professional fees may be born by the City Planning or Engineering consultant, Building Official or City Attorney or other professional advice as needed from time to time.

**Section 3. Repealer.** All previously adopted ordinances related to land use application fees are hereby repealed.

**Section 4. Effective Date of Ordinance.** This Ordinance shall take effect upon its adoption and publication.

**Adopted by the City Council of Medicine Lake this 1st day of July, 2019.**

Scott Marks, Mayor

ATTEST: Nancy Pauly, City Clerk