



# City of Medicine Lake

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December 5, 2016

## City of Medicine Lake Council Minutes

**Present:** Mayor Gary Holter; Councilors Jack Garberg, Scott Marks and Connie Shaffer; Treasurer Craig Kile; Clerk Nancy Pauly; Public Works & Parks Commissioner Chris Klar.

**Absent:** Councilmember Ron Tomczik.

**Miscellaneous attendees:** Hennepin County Sheriff Lieutenant Steve Tait, Susan Wiese, Tom Li, Gloria Jaroscak, Pete Jaroscak, Brian Hare (Sambatek).

Mayor Holter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. Mayor Holter; Councilmembers Marks, Garberg and Shaffer in favor. Councilmember Tomczik absent. Motion passed.**
- **Motion to approve the November 7th, 2016 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Marks. Mayor Holter; Councilmembers Marks, Garberg and Shaffer in favor. Councilmember Tomczik absent. Motion passed.**
- **Motion to approve the November 15th, 2016 minutes forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. Mayor Holter; Councilmembers Marks, Garberg and Shaffer in favor. Councilmember Tomczik absent. Motion passed.**

### Open Forum

- Tom Li asked about the status of the sewer lift station work. Councilmember Marks said the road patch is temporary and they will redo it in the spring. Councilmember Garberg said they still need to hook up the meter. Mr. Li said he has concerns about the use of his property during the construction. Councilmember Garberg said they will be back in the spring and it's not the responsibility of Medicine Lake.
- Gloria Jaroscak said she received a letter from Wells Fargo saying they are in a flood plain and need flood insurance. She said the house is not in a flood plain. She asked for the current flood map from FEMA and asked to have someone from the city document that the house is not in the flood plain. Councilmember Shaffer said a survey may be needed to confirm her house is not in the flood plain. Councilmember Marks said the Jaroscaks should show the FEMA map to Wells Fargo as councilmembers are not surveyors. Mayor Holter said he will provide the Jaroscaks with a copy of the FEMA map.

### Hennepin County Sheriff – Lieutenant Tait

- Reported the contract is still with Hennepin County.
- Asked whether they can borrow City Hall on December 24<sup>th</sup> or 25<sup>th</sup> to eat their dinner. Council is fine with it.
- Reported Hennepin County Emergency Management is interested in using the City of Medicine Lake for an exercise the summer of 2017. Council said they are interested.

Fire Department Report – Mike Helman (reported by Jack Garberg)

- Reported a water rescue call on Medicine Lake.
- Reported a medical call.
- Reported Fire Chief Helman has been looking at replacing one of the fire trucks. There may be options through the DNR.

Public Works Report – Chris Klar

- Reported there was a culvert failure at 215 Peninsula Road. The rest of the culverts in that area will be replaced in the spring.
- Reported the sewer camera work is complete.
- Brian Hare reported on the sewer line at 211 Peninsula Road. He said a Department of Health variance is needed. A contractor will be onsite on Wednesday to do a final walkthrough. The Department of Health will then review it. The existing service will be sealed. Mr. Klar asked about proof of insurance. Mr. Hare said he will follow up on it.

Parks Report – Chris Klar

- Reported parks are closed.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Ms. Wiese asked whether we've mapped out the vegetation on Medicine Lake shoreline. Mayor Holter said he doesn't think we've done so. Ms. Wiese said Clint Carlson is going to be asked to vote on it. The Technical Advisory Committee says it's already been taken care of.
- Reported we are facing a mid-January deadline for a water retention pond in Jevne Park.
- Reported Clint Carlson will attend a meeting this month on how to write a surface water management plan. Mayor Holter suggested asking Mary Anne Young whether she is interested in attending. Ms. Wiese said she will contact Mary Anne Young.

Treasurer's Report-Craig Kile

- Receipts in reporting period: \$178,322
- Receipts year to date: \$397,834
- Disbursements in reporting period: \$124,227
- Disbursements year to date: \$402,615
- **Motion to approve the summary spending, receipts and cash balances through December 4, 2016 forwarded by Councilmember Marks and seconded by Councilmember Shaffer. Mayor Holter; Councilmembers Marks, Garberg and Shaffer in favor. Councilmember Tomczik absent. Motion passed.**
- **Motion to approve the levy at \$346,580 for 2017 forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. Mayor Holter; Councilmembers Marks, Garberg and Shaffer in favor. Councilmember Tomczik absent. Motion passed.**

Officer Reports:

Councilmember Garberg

- Reported no additional items to report.

Councilmember Shaffer

- Reported she believes all the rental inspections are completed.
- Reported she is working on rental license renewals for 2017.

Councilmember Tomczik

- No report.

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Councilmember Marks

- Reported he is continuing to collect surveys.
- Reported the sewer inspection is complete. The videos were received today and will be reviewed.
- Reported he talked to the Met Council I/I representative and thinks our I/I surcharge can be wiped out by the \$90K sewer repair.

Mayor Holter

- Reported this is his last official meeting and he thanked everyone on the council for their diligence and efficiency.

Unfinished Business

- The January city council meeting will be January 9<sup>th</sup>.

New Business

- Nancy Pauly reported she started the liquor license process for the Hutton House.

**Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. Mayor Holter; Councilmembers Marks, Garberg and Shaffer in favor. Councilmember Tomczik absent. Motion carried at 6:55 p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on January 9, 2017