



# City of Medicine Lake

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March 6, 2017

## City of Medicine Lake Council Minutes

**Present:** Mayor Scott Marks; Councilors Ron Tomczik, Chris Heim and Stephen Anderson; Treasurer Craig Kile; City Clerk Nancy Pauly; Public Works & Parks Commissioner Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

**Absent:** Councilor Jack Garberg.

**Miscellaneous attendees:** Hennepin County Sheriff Lieutenant Steve Tait, Susan Wiese, Gary Holter, Nancy Hoy, Logan Hoy.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Heim and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Tomczik, Heim, and Anderson in favor. Councilmember Garberg absent. Motion passed.**
- **Motion to approve the February 6th, 2017 minutes forwarded by Councilmember Heim and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Tomczik, Heim, and Anderson in favor. Councilmember Garberg absent. Motion passed.**

### Open Forum

- Logan Hoy said he'd like to get concept approval from the city for a proposed Eagle Scout project for a Medicine Lake Bee Ecosystem project. Mayor Marks said council is in support of the project. Chris Klar would be the contact from the city.
- Nancy Hoy said her daughter is exploring a Girl Scout Gold Award. She may be interested in updating the city website and wants to know if there is any interest from the city. Gary Holter said there is interest in this project. Council said they are supportive of it.

### Hennepin County Sheriff – Lieutenant Tait

- Reported nothing to report.

### Fire Department Report – Mike Helman (report via email)

- Reported one call for the year.
- Reported working on standard operating procedures with the Plymouth Fire Chief. Also working with Plymouth Fire Department on 10 year plan and comprehensive plan.
- Reported training will be on relay pumping and driving.
- Reported the annual relief meeting is March 21<sup>st</sup> at 8 PM at City Hall.

### Public Works Report – Chris Klar

- Reported there were lift station problems. Pumps were plugged with disposable shop towels and debris. There is a bad valve that needs to be replaced.
- Reported he's wrapping up the 211 Peninsula Road project. Work will happen when road restrictions are removed.
- Reported culverts will be replaced in April.

- Reported the homeowner at 226 Peninsula Road will relocate a culvert.
- Reported street and driveway sweeping will occur in April.
- Reported basic roadway and trail trimming for sight lines and overhangs will happen this month or early next month.
- Reported Brad Scheib needs someone in the city to handle fill and grading permits. Mr. Klar will handle it.
- Reported he had a meeting with SEH. They will do engineering work for the city infrastructure. Mr. Klar said a meeting needs to be setup to discuss their role.

Parks Report – Chris Klar

- Reported the parks will open April 1<sup>st</sup>.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Susan Wiese provided a status update on the water retention pond in Jevne Park. The project made the Technical Advisory Committee (TAC) capital improvement program list, but the BCWMC has some concerns. They are concerned about what the Army Corps of Engineers will say about it and also what impact the Minnesota Wetland Conservation Act will have on it. The project is estimated to cost \$500K. A \$25K feasibility study is needed and would start in late 2018. BCWMC will fund the feasibility study.
- Reported Gary Holter attended the most recent regular meeting. Mr. Holter said he will be part of the aquatic invasive species conversation and education.

Treasurer’s Report-Craig Kile

- Receipts in reporting period: \$935
- Receipts year to date: \$11,928
- Disbursements in reporting period: \$18,085
- Disbursements year to date: \$54,453
- **Motion to approve the summary spending, receipts and cash balances through March 5, 2017 forwarded by Councilmember Heim and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Tomczik, Heim, and Anderson in favor. Councilmember Garberg absent. Motion passed.**

Officer Reports:

Councilmember Garberg

- No report.

Councilmember Tomczik

- Reported he has a letter from Met Council requesting information on building permits. Mr. Kile said he has not been able to get building permit information.

Councilmember Heim

- Reported he coordinated a meeting with Met Council, Mayor Marks, Nancy Pauly and himself for a meet and greet.

Councilmember Anderson

- Reported he has received all of the rental fees.
- Reported he spoke with Brad Scheib and the city attorney about the rental inspection ordinance.

Mayor Marks

- Reported the new phone book is close to being completed.

March 6, 2017

- Reported he reviewed the home owner utility agreement for 211 Peninsula Road and also reviewed it with City Attorney Wynn Curtiss and City Planner Brad Scheib. It has been signed.
- Reported he will put an article in the Laker for a new election official.

New Business

- Due to lack of quorum, the April meeting was set for Monday, April 10<sup>th</sup>.
- Mayor Marks asked for a member of council to be the Acting Mayor. Councilmember Heim will be Acting Mayor for now.
- **Motion to approve Chris Klar as the Assistant Weed Inspector forwarded by Councilmember Anderson and seconded by Mayor Marks. Mayor Marks; Councilmembers Tomczik, Heim, and Anderson in favor. Councilmember Garberg absent. Motion passed.**
- Council agreed that Nancy Pauly will be the contact to the U.S. Census Bureau for the 2020 Census.

Unfinished Business

- None.

**Motion to adjourn forwarded by Councilmember Heim and seconded by Councilmember Anderson. Mayor Marks; Councilmembers Tomczik, Heim, and Anderson in favor. Councilmember Garberg absent. Motion carried at 7:15 p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on April 10, 2017\_\_\_\_\_