



City of Medicine Lake

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March 4, 2019

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jack Garberg, and Ron Tomczik; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Rich Halvorsen; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: Councilors Chris Heim and Stephen Anderson

Miscellaneous attendees: None.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Mayor Marks and seconded by Councilmember Garberg. Mayor Marks; Councilmembers Garberg and Tomczik in favor. Councilmembers Heim and Anderson absent. Motion passed.**
- **Motion to approve the February 4, 2019 minutes forwarded by Mayor Marks and seconded by Councilmember Garberg. Mayor Marks; Councilmembers Garberg and Tomczik in favor. Councilmembers Heim and Anderson absent. Motion passed.**

Open Forum

- None

Fire Department Report – Rich Halvorsen

- Reported two calls in the past month.
- Reported the relief association annual meeting is March 19th.

Public Works Superintendent Report – Chris Klar

- Reported everything is status quo.
- Reported he looked at culverts and they are frozen solid and there may be flooding.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported the he and Gary Holter will be attending the TAC meeting this month.
- Reported Jim Prom is the new chair of BCWMC.

Treasurer's Report – Craig Kile

- Receipts in reporting period: \$2,834
- Receipts year to date: \$12,980
- Disbursements in reporting period: \$15,644
- Disbursements year to date: \$45,398
- **Motion to approve the summary spending, receipts and cash balances through March 3, 2019 forwarded by Mayor Marks and seconded by Councilmember Garberg. Mayor Marks; Councilmembers Garberg and Tomczik in favor. Councilmembers Heim and Anderson absent. Motion passed.**

Officer Reports:

Councilmember Garberg

- Reported Mr. Klar has kept the sidewalks clear of snow and assisted Neutgens.

Councilmember Tomczik

- Reported he called Met Council regarding the building permit survey. Mayor Marks will follow up.

Councilmember Heim

- No report.

Councilmember Anderson

- No report.

Mayor Marks

- Reported Wynn Curtiss has put together an ordinance that allows for a specified number of months, such as 9, to finish the exterior of the structure when a building permit is involved.
- Reported he attended the Planning Commission meeting to discuss the proposed ordinance change of 20' wide driveways. His question is whether driveways would then become non-conforming structures. This is still being researched.
- Reported the stormwater portion of the comp plan has been accepted. Still gathering information for the rest of the comp plan.

New Business

- Councilmember Tomczik asked how it's determined which city staff/volunteers should be paid. Mr. Kile said the public works and fire chief are core city functions. Councilmember Garberg said those roles are 24x7 and are called in with no notice.
- **Motion to approve resolution 19-03 providing for compensation for the Fire Chief forwarded by Mayor Marks and seconded by Councilmember Garberg. Mayor Marks; Councilmembers Garberg and Tomczik in favor. Councilmembers Heim and Anderson absent. Motion passed.**
- **Motion to approve resolution 19-04 modifying the terms and conditions of employment of the Public Works Superintendent forwarded by Mayor Marks and seconded by Councilmember Garberg. Mayor Marks; Councilmembers Garberg and Tomczik in favor. Councilmembers Heim and Anderson absent. Motion passed.**
- Councilmember Garberg said he will look at replacing the internet service at city hall.

Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. Mayor Marks; Councilmembers Garberg and Tomczik in favor. Councilmembers Heim and Anderson absent. Motion carried at 7:06 p.m.

Respectfully submitted,

Nancy Pauly
City Clerk

Approved on April 1 2019