



# City of Medicine Lake

September 14, 2020

## City of Medicine Lake Council Minutes

**Present:** Mayor Scott Marks; Councilors Jack Garberg (arrived at 6:21 pm), Ron Tomczik, Chris Heim and Connie Shaffer; Treasurer Craig Kile; City Clerk Nancy Pauly; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

**Absent:** no one.

**Miscellaneous attendees:** Susan Wiese, Jo Meyer, Mary Anne Young, Les Young.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the August 3, 2020 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks; Councilmembers Tomczik, Heim, and Shaffer in favor. Councilmember Garberg absent. Motion passed.**
- **Motion to approve the agenda as presented forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks; Councilmembers Tomczik, Heim, and Shaffer in favor. Councilmember Garberg absent. Motion passed.**

### Open Forum

- **Motion that the City of Medicine Lake does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks; Councilmembers Tomczik, Heim, and Shaffer in favor. Councilmember Garberg absent. Motion passed.**
- Councilmember Shaffer said there were plans to put information in the Laker about candidates running for City Council. However, with early voting some people may vote by mail prior to the next Laker. Decided it will be posted on Medicine Lake Facebook and emailed via city news. In addition, the Sun Sailor is doing a voter guide and it will be printed October 1<sup>st</sup>.
- Mary Anne Young said she heard that the city is thinking about adding a requirement of a sewer lateral inspection prior to home sales. She is in favor of it.

### Fire Department Report – Rich Halvorsen (reported by Councilmember Heim)

- No calls for the past month.
- A new cover will be purchased for the fire boat. It was damaged in the recent wind storm.

### Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported BCWMC voluntarily lowered their budget for 2021.
- Reported Plymouth will be purchasing a super street sweeper. It will be partially funded by BCWMC and two other watersheds. He would like it to be used in the City of Medicine Lake.

### Public Works Superintendent Report – Chris Klar

- Described the plan for Memorial Park.
- Reported a citizen group wants to make updates to Jevne Park, including electricity and new playground equipment. Xcel will provide the electrical connection for free. There will be some

fundraising. The city has set aside \$25K. Councilmember Shaffer said she is in favor of it because new playground equipment is needed. Councilmember Garberg said it should be a referendum. Councilmember Heim asked for a plan. Councilmember Tomczik said the lift station will be a large expenditure and should have priority over park equipment. Mayor Marks asked that the citizen group provide numbers. Susan Wiese said others in the community should have public input and the storm water plan for Jevne Park should be considered.

Treasurer's Report – Craig Kile

- Receipts in reporting period: \$2,008
- Receipts year to date: \$432,015
- Disbursements in reporting period: \$49,595
- Disbursements year to date: \$480,100
- **Motion to approve the summary spending, receipts and cash balances through August 29, 2020 forwarded by Councilmember Shaffer and seconded by Mayor Marks. With all in favor, the motion carried.**
- **Motion to approve Resolution 20-10 2021 Proposed Levy Certification. Whereas, the following sums of money be raised by tax upon the taxable property in the City of Medicine Lake for the following purposes for the current year. Purpose is general revenue. Certified levy amount is \$593,983 with a total tax capacity based levy of \$ 593,983 forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks; Councilmembers Heim and Shaffer in favor. Councilmembers Garberg and Tomczik opposed. Motion passed.**
- The levy increase is 12.5% from 2020.

Officer Reports:

Councilmember Garberg

- Reported opening meeting law needs to be followed. An email from a resident to all city council members must be responded to directly to the sender only.

Councilmember Tomczik

- Reported the trash contract will increase 2% next year.
- Requested that cable lines be buried.

Councilmember Heim

- Presented a Capital Improvement Plan from SEH. Task 1 is thinking through infrastructure questions and quotes. Task 2 is to identify funding sources. Task 3 is public sessions and approving a multi-year capital improvement project. The cost is \$26,100. Phase 1 (\$12,000 - \$13,000) would be in 2020 and the rest of the phases in 2021.
- **Motion to approved the SEH Capital Improvement Plan not to exceed \$26,100 over 2020 and 2021 forwarded by Mayor Marks and seconded by Councilmember Tomczik. With all in favor, the motion carried.**
- Reported the city is eligible for CARES Act funding. Councilmember Heim will complete the paperwork. Councilmember Shaffer will look into how the funds can be spent.

Councilmember Shaffer

- Reported we're getting to the end of the rental inspections. Two property owners have not complied. In October the council needs to vote on whether these two rental licenses are invalid.

Mayor Marks

- Asked whether we want to add photos to the city website?

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New Business

- None.

**Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. With all in favor, the motion carried at 8:34p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on October 5, 2020