



City of Medicine Lake

October 5, 2020

City of Medicine Lake Council Minutes

Present: Acting Mayor Chris Heim; Councilors Jack Garberg, Ron Tomczik and Connie Shaffer; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Rich Halvorsen; Public Works Superintendent Chris Klar.

Absent: Mayor Scott Marks.

Miscellaneous attendees: Susan Wiese, Gary Holter, Joyce Meyer, Mary Anne Young, Les Young.

Acting Mayor Heim called the meeting to order at 6:01 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. Acting Mayor Heim; Councilmembers Garberg, Tomczik and Shaffer in favor. Mayor Marks absent. Motion passed.**
- **Motion to approve the September 14, 2020 minutes forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. Acting Mayor Heim; Councilmembers Garberg, Tomczik and Shaffer in favor. Mayor Marks absent. Motion passed.**

Fire Department Report – Rich Halvorsen

- Reported several calls in the past month.
- Reported there were several meetings about Covid-19 spending.

Bassett Creek Watershed Management Commission Report – Clint Carlson (Presented by Gary Holter)

- Reported the City of Plymouth has purchased a high end street sweeper. Acting Mayor Heim said Clint Carlson was going to get ballpark pricing to have it sweep our streets.
- Reported BCWMC is going to be more proactive on water quality issues and he's trying to understand what we should request of BCWMC. Mr. Klar recommended surveying and cleaning holding ponds.
- Susan Wiese reported BCWMC is looking at a 5–10 year capital improvement plan. The money for the Jevne Park project was levied and is sitting there.
- Ms. Wiese said the BCWMC budget will not increase in 2021.

Parks & Public Works Superintendent Report – Chris Klar

- Reported there will be meetings with SEH on cost, etc...
- Reported the park is closed for the winter.
- Reported there is an emerald ash borer infestation in the city and it has been verified by the state. Acting Mayor Heim said the city needs to put together a plan, including awareness campaign, treat some trees, remove some trees, replant trees, and funding.

Treasurer's Report – Craig Kile

- Receipts in reporting period: \$41,502
- Receipts year to date: \$473,517
- Disbursements in reporting period: \$42,539

- Disbursements year to date: \$279,247
- **Motion to approve the summary spending, receipts and cash balances through October 4, 2020 forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. Acting Mayor Heim; Councilmembers Garberg, Tomczik and Shaffer in favor. Mayor Marks absent. Motion passed.**

Officer Reports:

Councilmember Garberg

- Discussed timing on getting fire trucks out of the Fire Hall.

Councilmember Tomczik

- Reported 1.18% increase in billing from Randy's Sanitation for next year.
- Reported he has Randy's Sanitation's schedule for the holiday season and fees for next year. It will be posted in the Laker.

Councilmember Heim

- Reported there will be SEH activity in October.

Councilmember Shaffer

- Reported the City of Medicine Lake was given \$29, 231 from the Coronavirus Relief Fund (CRF). A consultant has been engaged to make sure the money is spent on approved expenditures. It could be used for salaries for public employees, including the city share of the fire fighter pension. The city can use some of the money saved on other items such as park equipment, lower property taxes, etc...
- **Motion to approve Resolution 20-11 a resolution approval of expenditures as estimated on CRF spreadsheet under *Council Approved Spending* forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. Acting Mayor Heim; Councilmembers Garberg, Tomczik and Shaffer in favor. Mayor Marks absent. Motion passed.**
- Reported all election equipment is supposed to be in a locked room. The small room in City Hall will be used for this purpose and the election clerk will have the only key.

Mayor Marks

- No report.

New Business

- **Motion to approve Resolution 20-12 a resolution appointing election judges for November 3, 2020 general election forwarded by Councilmember Garberg and seconded by Councilmember Tomczik. Acting Mayor Heim; Councilmembers Garberg, Tomczik and Shaffer in favor. Mayor Marks absent. Motion passed.**
- Les Young proposed a zero increase in property tax. He recommends bonding or funding from the state for infrastructure replacements and not use a maintenance reserve fund. Acting Mayor Heim said SEH has been engaged to help put together a plan.
- Les Young said the cost of the fire department needs to be understood and he asked whether we can contract with the City of Plymouth.

Motion to adjourn forwarded by Councilmember Garberg and seconded by Councilmember Heim. Acting Mayor Heim; Councilmembers Garberg, Tomczik and Shaffer in favor. Mayor Marks absent. Motion carried at 7:48 p.m.

Respectfully submitted,

October 5, 2020

Nancy Pauly
City Clerk

Approved on November 2, 2020