



# City of Medicine Lake

December 7, 2020

## City of Medicine Lake Council Minutes

**Present:** Mayor Scott Marks; Councilors Jack Garberg, Ron Tomczik, Chris Heim and Connie Shaffer; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Rich Halvorsen; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

**Absent:** no one.

**Miscellaneous attendees:** Jo Meyer, Paul Samson, Susan Wiese, Travis Carter.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. With all in favor, the motion carried.**
- **Motion to approve the November 2, 2020 minutes forwarded by Councilmember Garberg and seconded by Councilmember Shaffer. With all in favor, the motion carried.**
- **Motion to approve the November 13, 2020 Special Meeting to Canvass Election Results Meeting forwarded by Councilmember Shaffer and seconded by Councilmember Garberg. With all in favor, the motion carried.**

### Open Forum

- Councilmember Shaffer said we are unable to display the city council minutes and treasury report on the Zoom call. She has contacted the website administrator on whether we can put the materials on the city website. This meeting is being recorded, but there is currently not a repository for the recording.
- Paul Samson reported the Medicine Lake Community Club food drive collected almost 1,200 pounds of food for the food shelf. Money is also being raised for Second Harvest Heartland and donations will be matched. Over \$8,000 has been raised (without the match).
- Jo Meyer said there are two volunteers who will take over the Laker.

### Fire Department Report – Rich Halvorsen

- Reported two calls for service in the past month.
- Reported they participated in the food drive.
- Reported six members are starting medical training.

### Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported he or Gary Holter will attend the meeting later this month.
- Reported he continues to follow up on street sweeping. He doesn't yet have a cost for Plymouth to sweep our streets. Logistics need to be worked out. Chris Klar will reach out to Plymouth and ask about using it in Medicine Lake. He will then do a cost analysis.

### Planning Commission Report – Jon Pettengill

- Mayor Marks reported Mr. Pettengill is going to resign his position as planning commission director effective the end of the month.

Parks Report – Chris Klar

- Reported the park is shut down.
- Reported emerald ash borer trimming has started. He will have an emerald ash borer plan in February and will make it available to homeowners.
- Reported two new large oak trees were planted.

Public Works Superintendent Report – Chris Klar

- Reported one of the pumps in the lift station has issues. He will provide more information at the next meeting.

Treasurer’s Report – Craig Kile

- Receipts in reporting period: \$252,891
- Receipts year to date: \$729,853
- Disbursements in reporting period: \$51,446
- Disbursements year to date: \$646,674
- **Motion to approve the summary spending, receipts and cash balances through December 6, 2020 forwarded by Mayor Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**
- Mayor Marks said he is not in favor of raising taxes 12% during this year of crisis. Council agreed to not increase property taxes.
- **Motion to approve Resolution 20-15 APPROVING THE TAX LEVY of \$527,907 FOR TAXES PAYABLE IN 2021 forwarded by Councilmember Garberg and seconded by Councilmember Heim. With all in favor, the motion carried.**

Emergency Management

- Mayor Marks reported Tom Melander will be resigning as the Emergency Preparedness Director. Josh Hauble will be the new director.

Officer Reports:

Councilmember Garberg

- Reported the sheriff’s contract needs to be signed.

Councilmember Tomczik

- Reported nothing to report.

Councilmember Heim

- Reported the SEH project will provide a report of their analysis by end of December. Expect citizen discussion in February.
- Reported there may be additional COVID funding.

Councilmember Shaffer

- Reported the \$29,000 in Coronavirus Relief Funds has been distributed.
- Reported she was contacted by Hennepin County Environment and Energy Department. They have demolition grants for re-purposing or reusing materials from demolitions or remodeling. Information will be placed in the Laker.

Mayor Marks

- Asked whether non-residents should be included in the Medicine Lake directory, which is paid for by Medicine Lake tax payers. This could include fire department members and residents of South Shore

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Drive. Non-residents have been in the directory in the past. Councilmember Heim said he thinks it should only contain residents. Decision was that it should be restricted to residents only.

New Business

- **Motion to approve Resolution 20-14 RESOLUTION DESIGNATING A POLLING PLACE forwarded by Mayor Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**
- Travis Carter said the street light by his house is burned out. Mr. Klar will have it fixed.

**Motion to adjourn forwarded by Mayor Marks and seconded by Councilmember Garberg. With all in favor, the motion carried at 7:34 p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on January 4, 2021