



# City of Medicine Lake

January 4, 2021

## City of Medicine Lake Council Minutes

**Present:** Mayor Scott Marks; Councilors Ron Tomczik, Chris Heim, Connie Shaffer, Jo Meyer; Outgoing Councilmember Jack Garberg; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Rich Halvorsen; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

**Absent:** no one.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Mayor Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**
- **Motion to approve the December 7, 2020 minutes forwarded by Mayor Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**

### Open Forum

- Mayor Marks thanked Councilmember Garberg for his years of service to the city.

### Fire Department Report – Rich Halvorsen

- Reported two calls for service.
- Reported refurbishing the fire hall.

### Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported he and Gary Holter attended a DNR, Three Rivers, and Barr Engineering meeting about lake levels, etc... Some information will be coming out through BCWMC. They will probably want to spray for curly leaf pondweed.
- Reported he and Gary Holter attended the regular BCWMC meeting.

### Planning Commission Report

- Councilmember Shaffer said the Planning Commission did a training in January.

### Parks & Public Works Superintendent Report – Chris Klar

- Reported there was a donation of \$1,200 from Ann Sturdivant for an oak tree.
- Reported he made progress on emerald ash borer removal last fall. Work will continue in the fall.
- Reported he has been working on a plan for a 12' x 20' pavilion with electricity in the park. Mr. Klar will provide pavilion plans and the location of the pavilion. Councilmember Meyer would like to know how much of the cost would be covered by donations.

### Treasurer's Report – Craig Kile

- December 7 – 31, 2020:
  - Receipts in reporting period: \$9,334
  - Receipts year to date: \$9,334

- Disbursements in reporting period: \$57,409
- Disbursements year to date: \$57,409
- **Motion to approve the summary spending, receipts and cash balances through January 31, 2021 forwarded by Councilmember Shaffer and seconded by Councilmember Heim. With all in favor, the motion carried.**

Officer Reports:

Councilmember Meyer

- Reported nothing to report.

Councilmember Tomczik

- Reported people are walking in the center of the road at night. People should walk against traffic. Mayor Marks will put something in his Laker report.

Councilmember Heim

- Presented a draft capital improvement plan. Project scope was reviewed. No dollar amounts were presented because analysis is still in process.

Councilmember Shaffer

- Reported she has been working with webmaster Eric Schmid and Nancy Pauly to enable functionality so that council documents can be posted to the website in advance of the meeting.
- Reported she is working on how to get the Zoom recordings of the council meeting posted on the website.
- Reported the most recent stimulus funding has no money for cities.
- Reported there is a storage issue in the city office. Cabinets are not accessible because stacked chairs are in the way.

Mayor Marks

- Reported he cleaned out old documents and duplicate copies from the city hall office.
- Reported council duties will be reviewed next month.

New Business

- **Motion to approve 2021 City designations as presented forwarded by Mayor Marks and seconded by Councilmember Shaffer. With all in favor, the motion carried.**
- **Motion to approve Ordinance 131 an ordinance adopting a schedule for the collection of land use related fees for 2021 forwarded by Councilmember Shaffer and seconded by Mayor Marks. With all in favor, the motion carried.**
- **Motion to approve Resolution 21-01 authorizing publication of Ordinance No. 131 by title and summary forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. With all in favor, the motion carried.**
- **Motion to approve Resolution 21-02 a resolution appointing Clint Carlson as commissioner to the Bassett Creek Watershed Management Commission and appointing Gary Holter as board alternate forwarded by Councilmember Shaffer and seconded by Mayor Marks. With all in favor, the motion carried.**
- **Motion to approve Resolution 21-03 a resolution authorizing renewing of assessing services agreement with Hennepin County forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. With all in favor, the motion carried.**
- **Motion to approve Resolution 21-04 a resolution authorizing amendment to residential recycling grant agreement with Hennepin County Recycling forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. With all in favor, the motion carried.**

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**Motion to adjourn forwarded by Councilmember Heim and seconded by Councilmember Tomczik.  
With all in favor, the motion carried at 7:59 p.m.**

Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on February 1, 2021