



City of Medicine Lake

June 7, 2021

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Chris Heim, Jo Meyer, Connie Shaffer; Treasurer Craig Kile; City Clerk Nancy Pauly; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: Councilmember Ron Tomczik.

Miscellaneous attendees: Hennepin County Sheriff Lieutenant Patty Strongitharm.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks; Councilmembers Heim, Shaffer, and Meyer in favor. Councilmember Tomczik absent. Motion passed.**
- **Motion to approve the May 3, 2021 minutes forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks; Councilmembers Heim, Shaffer, and Meyer in favor. Councilmember Tomczik absent. Motion passed.**
- **Motion to approve the May 3, 2021 special city council minutes forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks; Councilmembers Heim, Shaffer, and Meyer in favor. Councilmember Tomczik absent. Motion passed.**

Open Forum

- None.

Hennepin County Sheriff – Lieutenant Patty Strongitharm

- Reported nothing to report.

Fire Department Report – Rich Halvorsen (reported by MJ Zappa)

- Reported first aid courses are underway.
- Reported training over the past month.
- Reported the last drill was on pumping.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported a joint powers agreement between BCWMC and Three Rivers Park District to do a curly-leaf pondweed treatment.
- Reported there will be a 3% budget increase next year.

Parks and Public Works Superintendent Report – Chris Klar

- Reported he applied for and received a grant from Hennepin County for trees at no cost.
- Reported Plymouth did an analysis of the debris picked up in the City of Medicine Lake with their street sweeper. One pound of phosphate was picked up per mile.
- Reported a man urinates and defecates behind city hall several times a week. 911 has been called.
- Reported he is almost ready for an electrician to work on the power in the parks.

Capital Improvement Project Update – Dave Hutton

- Dave Hutton presented an update on the capital improvement project.

Treasurer’s Report – Craig Kile

- Receipts in reporting period: \$20,560
- Receipts year to date: \$37,258
- Disbursements in reporting period: \$31,374
- Disbursements year to date: \$163,427
- **Motion to approve the summary spending, receipts and cash balances through May 31, 2021 forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Mayor Marks; Councilmembers Heim, Shaffer, and Meyer in favor. Councilmember Tomczik absent. Motion passed.**

Officer Reports:

Councilmember Meyer

- Reported the CenterPoint Energy franchise agreement (with red lines) is currently being reviewed by the CenterPoint Energy legal team.
- Reported Wynn Curtis will respond same day to acknowledge emails. At the beginning of the email, we must specify when we need a reply.
- Reminded council and staff to use their City of Medicine Lake email address. This is required in order to maintain city records.
- Reported record retention and Minnesota Data Practices Act activities will occur this Saturday.
- Reported Josh Hauble attended a data practices workshop.
- Reported she and Josh Hauble met with a company called CDI to scan records and make them available electronically. It could be cost prohibitive. Looking into a free solution from Microsoft.

Councilmember Tomczik

- No report.

Councilmember Heim

- Reported he submitted the CIP project to the state bonding for 2022. The request was for \$3M.
- Reported a \$1M insurance policy is needed for the boat parade. He will look into the price.

Councilmember Shaffer

- Reported there is consideration to post the Laker on the city website.
- Reported she is working with the city website webmaster regarding Americans with Disabilities Act.

Mayor Marks

- Reported nothing to report.

New Business

- The July council meeting will be Monday, July 12th.

Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks; Councilmembers Heim, Shaffer, and Meyer in favor. Councilmember Tomczik absent. Motion carried at 8:13 p.m.

Respectfully submitted,

June 7, 2021

Nancy Pauly
City Clerk

Approved on July 12, 2021