



# City of Medicine Lake

July 12, 2021

## City of Medicine Lake Council Minutes

**Present:** Acting Mayor Chris Heim; Councilors Jo Meyer, Connie Shaffer, Ron Tomczik; Treasurer Craig Kile; City Clerk Nancy Pauly; Fire Chief Rich Halvorsen; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

**Absent:** Mayor Scott Marks.

Acting Mayor Heim called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**
- **Motion to approve the June 7, 2021 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**

### Open Forum

- None

### Fire Department Report – Rich Halvorsen

- Reported five calls for service since the last council meeting.
- Reported the department was involved with the child triathlon.
- Reported the department covered Hamel one day during the rodeo.

### CIP Communication Plan (Therese Polum)

- Reported SEH will prepare boards for National Night Out.
- Reported kits will be prepared for each homeowner for how the project impacts their property.

### Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported the City of Plymouth initially denied the Hollydale project. BCWMC tabled how to handle the project. Plymouth later approved the project.
- Reported BCWMC is having issues finding a meeting location. They will meet at Medicine Lake City Hall Sept through December.

### Public Works Superintendent Report – Chris Klar

- Reported the foundation will be dug soon for the new pavilion.

### Treasurer's Report – Craig Kile

- Receipts in reporting period: \$205,050
- Receipts year to date: \$242,308
- Disbursements in reporting period: \$60,972
- Disbursements year to date: \$224,399

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- **Motion to approve the summary spending, receipts and cash balances through June 30, 2021 forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**

Officer Reports:

Councilmember Meyer

- Reported City Attorney Wynn Curtis is reviewing the CenterPoint Energy franchise agreement.
- Reported city attorney response times are very good.
- **Motion to approve resolution 21-18 a resolution appointing a Data Practices Responsible Authority and assigning duties forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**
- **Motion to approve resolution 21-19 a resolution appointing a Data Practices Compliance Official and assigning duties forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**
- Reported the city qualifies for Microsoft O360 usage via a Microsoft Government Community Cloud entity.

Councilmember Tomczik

- Reported we should receive a recycling refund of \$713.

Councilmember Heim

- Provided an update on the CIP project. Will try to take steps to make the road safer for pedestrians by painting white lines on the side of the road. Will try to place signs that display vehicle speeds. Reported we submitted for state bonding. Reported lift station design is in process.

Councilmember Shaffer

- **Motion to approve resolution 21-20 a resolution authorizing application and use of Coronavirus Local Fiscal Recovery Funds established by the American Rescue Plan forwarded by Councilmember Meyer and seconded by Councilmember Tomczik. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**

Mayor Marks

- No report.

New Business

- National Night Out is Tuesday August 3<sup>rd</sup>. Councilmember Meyer will lead the effort.
- Councilmember Tomczik asked about the large number of children running on the street during the triathlon hosted by a resident. Councilmember Shaffer said we may want some type of notification so that residents know this is happening.
- Council is OK with the City Hall being used for events.
- Councilmember Meyer said she was driving on Peninsula Road and a young girl on a small scooter almost hit her car.
- The September council meeting will be Monday, September 13<sup>th</sup>.

**Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion carried at 8:08 p.m.**

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Respectfully submitted,

Nancy Pauly  
City Clerk

Approved on August 2, 2021