



City of Medicine Lake

August 2, 2021

City of Medicine Lake Council Minutes

Present: Acting Mayor Chris Heim; Councilors Jo Meyer, Connie Shaffer, Ron Tomczik; Treasurer Craig Kile; City Clerk Nancy Pauly; Public Works Superintendent Chris Klar; Planning Commission Jesse Swanson; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: Mayor Scott Marks.

Miscellaneous attendees: Hennepin County Sheriff Lieutenant Patty Strongitharm.

Acting Mayor Heim called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**
- **Motion to approve the July 12, 2021 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**

Hennepin County Sheriff – Lieutenant Strongitharm

- Reported we should call the non emergency number for traffic issues.

Open Forum

- Acting Mayor Heim reported that a council member will be assigned to each project that is in process in the city.

Public Hearing – Consider Amendments to Ordinance 77 Regulating Licensing and Keeping of Dogs, Cats

- Councilmember Shaffer presented this item.
- Acting Mayor Heim opened the public hearing.
- Clint Carlson asked whether pets that are visiting are covered by the ordinance.
- Acting Mayor Heim closed the public hearing.
- Councilmember Shaffer provided the following information in response to questions during the public hearing:
 1. Any visiting pets need to be leashed, etc...
- **Resolution 21-21 approving Ordinance 132 and authorizing publication by title and summary forwarded by Acting Mayor Heim and seconded by Councilmember Meyer. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**

Playground Equipment – Kirstin Nielsen

- Reported they have been understanding playground norms and the process. A survey was completed by residents who have children ages 12 and under. They are targeting ages 5 – 12.
- Acting Mayor Heim asked whether there is any grant money available or fundraisers.

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Fire Department Report – Rich Halvorsen (Reported by Acting Mayor Heim)

- Reported 2 calls for service in the past month.
- Reported the fire department will be at National Night Out.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported BCWMC will not meet at Medicine Lake City Hall.
- Reported BCWMC will need to approve the final road design.

Planning Commission Report – Jesse Swanson

- Reported no new business.
- Reported working on shoreland updates.
- Reported they will be discussing vacation rentals in the city and a public hearing will be held in September. Councilmember Shaffer said council needs to provide direction on vacation rentals.

Public Works Superintendent Report – Chris Klar

- Reported “slow” signs will be put out for National Night Out. No parking signs will be posted. An extra Biff will be onsite.
- Reported the base has been installed for the park pavilion.
- Reported Hennepin County will provide us with 18 trees. Six varieties.

Treasurer’s Report – Craig Kile

- Receipts in reporting period: \$95,189
- Receipts year to date: \$337,497
- Disbursements in reporting period: \$69,429
- Disbursements year to date: \$293,828
- **Motion to approve the summary spending, receipts and cash balances through July 31, 2021 forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**

Officer Reports:

Councilmember Meyer

- **Motion to approve resolution 21-22 a resolution approving the change in service provider for technology forwarded by Councilmember Shaffer and seconded by Acting Mayor Heim. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed.**
- Reported a new printer has been installed at city hall.
- Reported attorney Wynn Curtiss is reviewing the CenterPoint Energy franchise agreement.
- Reported reviewing records at city hall.
- Reported received one request for public information.

Councilmember Tomczik

- Reported he will have recycling information posted in the Laker.

Councilmember Heim

- Reported the lift station design is 60% complete. The new design requires more easement and the homeowner will be paid for this.
- Reported SEH modeled the water pressure and determined a booster pump is not needed.

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Councilmember Shaffer

- Reported an Americans with Disabilities Act compliance statement has been added to the city website.
- Reported she has been talking with League of Minnesota Cities about city clerk and treasurer roles and resources.

Mayor Marks

- No report.

New Business

- None.

Motion to adjourn forwarded by Councilmember Tomczik and seconded by Acting Mayor Heim. Acting Mayor Heim; Councilmembers Meyer, Shaffer, and Tomczik in favor. Mayor Marks absent. Motion passed. Motion carried at 8:55 p.m.

Respectfully submitted,

Nancy Pauly
City Clerk

Approved on September 13, 2021