



City of Medicine Lake

March 7, 2022

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jo Meyer, Chris Heim, Ron Tomczik; Treasurer Gary Englert, City Clerk Therese Polum; Public Works Superintendent Chris Klar, Planning Commissioner Jesse Swanson, BCW Commissioner Clint Carlson

Council and Staff Absent: Councilor Shaffer, Fire Chief Rich Halvorsen

Other attendees: Hennepin County Sheriff Lieutenant Dan Koski, Susan Wiese, Shaun Kennedy

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Mayor Marks and seconded by Councilmember Meyer. Councilmembers Mayor Marks, Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion passed.**
- **Motion to approve the February 7, 2022 minutes forwarded by Mayor Marks and seconded by Councilmember Meyer. Councilmembers Mayor Marks, Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion passed.**
- **Motion to approve the February 8, 2022 minutes forwarded by Mayor Marks and seconded by Councilmember Meyer. Councilmembers Mayor Marks, Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion passed.**
- **Motion to approve the January 19, 2022 minutes forwarded by Councilmember Meyer and seconded by Councilmember Heim. Councilmembers Mayor Marks, Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion passed.**

Open Forum

- No Report

Hennepin County Sheriff – Lieutenant Koski

- Reported 60 total calls in 2021, reported zero speeding tickets were issued
- Stated in his line of work he views permanent electronic dynamic speed signs as the most effective tool for speed control

Fire Department Report – Rich Halvorsen absent

- Reported via text message to Heim, one call

Public Works Superintendent Report – Chris Klar

- Reported on the lift station progress
- Reported that road project pre-bid meeting was held and 5 primaries in attendance along with some subs

- Reported street sweeping expected in April
- Reported on power at Jevne and Memorial Park
- Reported Emerald Ash Borer has fully infested Ash trees in the City

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported on February 17, 2022 commission meeting
- Reported Medicine Lake proposal for reallocation of funds from Jevne Park may also be included in the March 17, 2022 commission meeting

Motion to accept resignation of Gary Holter and approve Shaun Kennedy to fulfill the remainder of Gary's term as Bassett Creek Watershed Management Commission Alternate Commissioner effective March 7, 2022 forwarded by Councilmember Heim and seconded by Councilmember Meyer. Councilmembers Mayor Marks, Meyer, Tomczik, and Heim voted in favor. Councilmember Shaffer absent. Motion carried.

Planning Commission Report – Jesse Swanson

- Reported on the shoreland ordinance, public hearing will be held in the near future
- Reported the short term rental survey is active

Treasurer's Report – Gary Englert

- Receipts in reporting period: \$11,252
- Receipts year to date: \$29,582
- Disbursements in reporting period: \$41,663
- Disbursements year to date: \$85,487
- Capital Project Reserve Balance: \$1,227,804
- Debt Service Reserve Balance: \$10,108
- Reported 2022 budget report filed with MN Office of State Auditor
- Reported 2021 annual Report to MN Office of State Auditor due March 31, 2022
- Reported ARP filing due April 30, 2022
- **Motion to approve the summary spending, receipts and cash balances through February 28, 2022 forwarded by Councilmember Meyer and seconded by Councilmember Heim. Mayor Marks, Councilmembers Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion carried.**

Officer Reports:

Councilmember Heim

- Reported on municipal bonds for the road project
- Reported on State bonding request
- Reported on the JPA with the City of Plymouth

Councilmember Meyer

- Reported on technology including phone
- Reported on data practices request

Councilmember Tomczik

- Reported on Trash/Recycling/Compost contract and potential modifications to our service as Randy's has a new owner
- Reported a representative from the new company, Republic Services, will provide an in-person update to the council at the April meeting

Councilmember Shaffer

- Absent

Mayor Marks

- No report

New Business

Motion to approve Resolution 22-09 a Resolution Authorizing Publication of Ordinance No. 134 by Title and Summary forwarded by Mayor Marks and seconded by Councilmember Meyer. Mayor Marks, Councilmembers Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion carried.

Motion to approve Resolution 22-10 a Resolution Reestablishing Precincts and Polling Place forwarded by Mayor Marks and seconded by Councilmember Meyer. Mayor Marks, Councilmembers Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion carried.

Motion to adjourn forwarded by Councilmember Tomczik seconded by Councilmember Meyer. Mayor Marks, Councilmembers Meyer, Tomczik, and Heim in favor. Councilmember Shaffer absent. Motion carried at 7:33 p.m.

Respectfully submitted,

Therese Polum
City Clerk

Approved on April 4, 2022