



City of Medicine Lake

November 1, 2021

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jo Meyer, Connie Shaffer, Ron Tomczik, Chris Heim; Treasurer Craig Kile, Deputy Treasurer Gary Englert; City Clerk Therese Polum; Deputy City Clerk Nancy Pauly via Zoom; Fire Chief Rich Halvorsen via Zoom; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson.

Absent: Planning Commissioner Jesse Swanson. At 7:00pm Councilor Chris Heim left meeting.

Miscellaneous attendees: Hennepin County Sheriff Lieutenant Dan Koski.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Mayor Marks and seconded by Councilmember Shaffer. Councilmembers Mayor Marks, Meyer, Shaffer, Heim and Tomczik in favor. Motion passed.**
- **Motion to approve the October 4th, 2021 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Mayor Marks. Councilmembers Mayor Marks, Meyer, Shaffer, Heim and Tomczik in favor. Motion passed.**

Open Forum

- None.

Hennepin County Sheriff – Lieutenant Koski

- Lieutenant Strongitharm has taken a different responsibility.
- Lieutenant Dan Koski is our new contact.
- Lieutenant Dan Koski introduced himself.
- Reported no concerns and staying busy.

Fire Department Report – Rich Halvorsen

- Reported he will be the City liaison to Hennepin County Sheriff
- Fire Chief Halvorsen will have better visibility to 9-11 calls to better inform the Council on activity
- one call in the past month.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported on activities.
- Zebra mussels found on many docks at fall pull-out.

Planning Commission Report – Jesse Swanson

- Absent

Public Works Superintendent Report – Chris Klar

- Reported on power at park boards.
- Jevne park and tennis courts are closed for the season.
- A dozen trees were planted in Jevne park; trees are a gift from Hennepin County.
- **Motion to approve Resolution 21-31 a RESOLUTION ACCEPTING A MONETARY GIFT OF \$2,500 FROM LINDA LUTTS TO BENEFIT THE CITY OF MEDICINE LAKE PARKS DEPARTMENT FOR A JEVNE PARK BENCH IN MEMORY OF HER MOTHER & FATHER forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Mayor Marks, Councilmembers Shaffer, Meyer, Tomczik in favor. Councilmember Heim absent. Motion carried.**

Treasurer’s Report – Craig Kile and Gary Englert

- Receipts in reporting period: \$7,521
- Receipts year to date: \$369,788
- Disbursements in reporting period: \$54,384
- Disbursements year to date: \$482,225
- Gary Englert reported he is researching auditing firms.
- Gary Englert reported on special projects donations.
- **Motion to approve the summary spending, receipts and cash balances through October 31, 2021 forwarded by Councilmember Shaffer, seconded by Councilmember Meyer. Mayor Marks, Councilmembers Meyer, Shaffer, Heim, and Tomczik in favor. Motion carried.**

Officer Reports:

Councilmember Meyer

- Reported on website progress and migrating to Office 365.
- Reported on CenterPoint Energy Franchise Agreement update.
- Reported on Minnesota Data Practices project progress.
- Reported that moving forward Fire Chief Halvorsen will be reporting on Hennepin County Sheriff’s enforcement services division activities.

Councilmember Tomczik

- Reported on improvements on our city’s recycling.
- Reported that he will implement city wide recycling education.

Councilmember Heim

- Reported that CIP in-person citizen input meetings have been held and were well attended.
- Reported a final design consultant meeting was held and SEH is developing the 95% plans, specifications and estimates.
- Reported a special session will be held December 7th for SEH to present the final design.
- Reported Chris Heim has received 5 minutes to present to the Minnesota State Bonding Committee.
- Reported on the bonding update; both state and municipal.
- **Motion to approve Resolution 21-30 a RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$930,000 GENERAL OBLIGATION WASTE DISPOSAL BONDS, SERIES 2021A, AND AWARDED THE SALE THEREOF forwarded by Councilmember Shaffer and seconded by Mayor Marks. Mayor Marks, Councilmembers Shaffer, Meyer, Heim and Tomczik in favor. Motion carried.**

Councilmember Shaffer

- Reported she will assist to set up our deputy treasurer.

Mayor Marks

- Reported nothing additional to report.

New Business

- No report.

Motion to adjourn forwarded by Mayor Marks seconded by Councilmember Meyer. Mayor Marks, Councilmembers Shaffer, Meyer, Tomczik in favor. Councilmember Heim absent. Motion carried at 7:16 p.m.

Respectfully submitted,

Therese Polum
City Clerk

Approved on December 6, 2021