



City of Medicine Lake

December 6, 2021

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jo Meyer, Connie Shaffer, Chris Heim; Treasurer Craig Kile, Deputy Treasurer Gary Englert; City Clerk Therese Polum; Deputy City Clerk Nancy Pauly via Zoom; Fire Chief Rich Halvorsen; Public Works Superintendent Chris Klar; Bassett Creek Watershed Commissioner Clint Carlson. Planning Commissioner Jesse Swanson.

Absent: Ron Tomczik

Miscellaneous attendees: Hennepin County Sheriff Lieutenant Dan Koski.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Shaffer and seconded by Councilmember Meyer. Councilmembers Mayor Marks, Meyer, Shaffer, Heim in favor. Motion passed. Tomczik absent.**
- **Motion to approve the November 1, 2021 minutes forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Councilmembers Mayor Marks, Meyer, Shaffer, Heim in favor. Tomczik absent. Motion passed.**

Open Forum

- None.

Hennepin County Sheriff – Lieutenant Koski

- Reported no concerns
- Prepared for thin ice calls

Fire Department Report – Rich Halvorsen

- Reported he will be the city liaison to Hennepin County Sheriff
- Fire Chief Halvorsen will have better visibility to 9-11 calls to better inform the Council on activity
- two calls in the past month.
- **Motion to approve Resolution 21-32 A RESOLUTION AUTHORIZING MEDICINE LAKE TO ENTER INTO A JOINT POWERS AGREEMENT FOR THE PURCHASE OF FIRE EQUIPEMNT forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**
- **Motion to approve Resolution 21-33 A RESOLUTION ACCEPTING A MONETARY GIFT OF \$2,675 FROM FIRE DEPARTMENT CALENDAR BENEFIT TO BENEFIT THE CITY OF MEDICINE LAKE FIRE DEPARTMENT forwarded by Councilmember Shaffer and**

seconded by Councilmember Heim. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported on activities.

Planning Commission Report – Jesse Swanson

- Short Term Rental questioner in development.
- Public Hearing on December 16.
- Shoreline ordinance in progress.

Public Works Superintendent Report – Chris Klar

- Reported on power at park boards at both city entrance and Jevne Park.
- Lost of few trees on South Shore Drive. This will continue as many trees in bad shape.
- Gas company will be in city right-of-way performing lateral inspections.

Treasurer’s Report – Craig Kile and Gary Englert

- Receipts in reporting period: \$7,333
- Receipts year to date: \$377,121
- Disbursements in reporting period: \$46,667
- Disbursements year to date: \$528,891
- Gary Englert reported update on audit firms. Audit is not required for cities our size however it may help with bond rating.
- Gary Englert reported update on special projects donations.
- Gary Englert reported he along with the City Clerk will meet with David Drown associates regarding follow-up on GO Waste Disposal Bonds Series 2021A.
- **Motion to approve Gary Englert as Treasurer and Craig Kile as Deputy Treasurer effective January 1, 2022 forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**
- **Motion to approve the summary spending, receipts and cash balances through November 30, 2021 forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**
- **Motion to approve amended compensation for staff positions effective January 1, 2022 forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**
- **Motion to approve the final budget in the amount of \$627,565 for 2022 forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**
- **Motion to approve RESOLUTION 21-34 A RESOLUTION ADOPTING FINAL TAX LEVY FOR TAXES PAYABLE IN 2022 in the amount of \$566,770 forwarded by Councilmember Shaffer and seconded by Councilmember Heim. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**

Officer Reports:

Councilmember Meyer

- Reported on technology update.

- Reported on CenterPoint Energy Franchise Agreement update.
- Reported on Minnesota Data Practices project progress.
- **Motion to approve ORDINANCE 133 AN ORDINANCE GRANTING CENTERPOINT ENERGY RESOURCES CORP. d/b/a CENTERPOINT ENERGY MINNESOTA GAS (“CENTERPOINT ENERGY”), ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN FACILITIES AND EQUIPMENT FOR THE TRANSPORTATION, DISTRIBUTION, MANUFACTURE AND SALE OF GAS ENERGY FOR PUBLIC AND PRIVATE USE AND TO USE THE PUBLIC GROUNDS OF THE CITY OF MEDICINE LAKE, HENNEPIN COUNTY, MINNESOTA, FOR SUCH PURPOSE; AND PRESCRIBING CERTAIN TERMS AND CONDITIONS THEREOF forwarded by Councilmember Meyer and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**
- **Motion to approve RESOLUTION 21-35 A RESOLUTION PROVIDING FOR THE SUMMARY PUBLICATION OF ORDINANCE NO. 133 forwarded by Councilmember Meyer and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**
- **Motion to approve RESOLUTION 21-36 A RESOLUTION ADOPTING THE MINNESOTA GENERAL RECORDS RETENTION SCHEDULE FOR CITIES forwarded by Councilmember Meyer and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried.**

Councilmember Tomczik

- Absent.

Councilmember Heim

- Reported a gift of money; gift will be accepted at the next meeting by resolution.
- Medicine Lake Community Club is working to set up as non-profit.
- Reported that CIP state bond request presentation went well.
- Reported on the City of Plymouth potable water agreement.
- Reported GO Waste Disposal Bond money is secured for lift station project.
- Reported final road design package is on track to be complete by end of December.
- Reported a special session will be held December 7th for SEH to present the final design.
- Reported that Gary Englert and Therese Polum will meet with David Drown and Associates regarding bond compliance officer duties.

Councilmember Shaffer

- Reported nothing additional to report.

Mayor Marks

- Reported nothing additional to report.

New Business

- Fire Department budget
- Award

Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Heimr. Mayor Marks, Councilmembers Shaffer, Meyer, Heim in favor. Councilmember Tomczik absent. Motion carried at 8:10 p.m.

Respectfully submitted,

Therese Polum
City Clerk

Approved on January 3, 2022