



City of Medicine Lake

April 4, 2022

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jo Meyer, Connie Shaffer, Ron Tomczik; Treasurer Gary Englert; Public Works Superintendent Chris Klar, Planning Commissioner Jesse Swanson, BCWM Commissioner Clint Carlson, BCWM Alternate Commissioner Shaun Kennedy, Fire Chief Rich Halvorsen

Council and Staff Absent: Councilor Heim, City Clerk Therese Polum

Other attendees: In Person: Deb Gatz, Municipal Administrator from Randy's Sanitation (a Republic Services Company), Hennepin County Sheriff Lieutenant Dan Koski. By Phone: Shannon Sweeney, Associate with David Drown Associates

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Mayor Marks. Mayor Marks, Councilmembers Shaffer, Meyer, and Tomczik in favor. Councilmember Heim absent. Motion passed.

Motion to approve the March 7, 2022 minutes forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, and Tomczik in favor. Councilmember Heim absent. Motion passed.

Open Forum

Nothing reported

Hennepin County Sheriff – Lieutenant Koski

Public Works Superintendent Chris Klar stated that he will be pulling road construction permits. Turkeys have been cited; Mayor Marks stated that City Ordinance does not allow feeding them.

Public Hearing – Proposal to Adopt a Street Reconstruction Plan and the Bonds to Issue General Obligation Street Reconstruction Bonds

- Mr. Shannon Sweeney with David Drown Associates presented:
 - City is required to adopt a 5-year reconstruction plan.
 - The street reconstruction portion of the project is estimated at \$1,730,000.
 - The plan provides authority to issue up to \$2,000,000 given the current bidding climate.
 - Street reconstruction bonds are subject to the statutory debt limit of 3% of the estimated market value of taxable property in the municipality.
 - The City has approximately \$3,122,238 in debt capacity under the statutory debt limit.
- Mayor Marks opened the public hearing at 6:09 p.m.

- No comments
- Mayor Marks closed the public hearing at 6:10 p.m.
- City Council comments and action
 - No comments

Motion to approve Resolution 22-11, a RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, and Tomczik in favor. Councilmember Heim absent. Motion passed.

Public Hearing – Tax Abatement and Issuance of Bonds

- Mr. Shannon Sweeney with David Drown Associates presented:
 - While the General Obligations Street Reconstruction bonds enable a 30-year payment schedule, the proposed Abatement is est. to be \$1,160,000 collected over a period of up to 15-years.
 - By statute, the city is required to identify properties which cover the principal and interest of the bonds. Make no mistake, these properties will not be treated any differently. The levy will be spread across all parcels within the city.
 - How were the parcels selected? Response: by opening a map and selecting the highest value properties which range in value of \$700K to over \$1M. This allowed for a shorter list of parcels.
- Mayor Marks opened the public hearing at 6:19 p.m.
 - No comments
- Mayor Marks closed the public hearing at 6:20 p.m.
- City Council comments and action
 - No comments

Motion to approve Resolution 22-12, a RESOLUTION APPROVING PROPERTY TAX ABATEMENT FOR CERTAIN PROPERTY LOCATED IN THE CITY OF MEDICINE LAKE forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, and Tomczik in favor. Councilmember Heim absent. Motion passed.

- Further Comments and Questions:
 - Discussed why the project scope did not include burying utilities.
 - Discussed that there is nothing to pass at this meeting for the Waste Disposal Authority.

Fire Department Report – Rich Halvorsen

- No calls to report
- Two new potential candidates may join the department

Public Works Superintendent Report – Chris Klar

- Reported that parks will be reopening
- Reported on power in the parks and upcoming work on the park shelter
- Reported on the Emerald Ash Borer problem in the city, and concern that dead trees will fall and take out power to the city and/or fall on people’s homes. Current count is 125 affected trees in our city. Superintendent Klar will bring forward information on what other cities are doing.

Bassett Creek Watershed Management Commission Report – Clint Carlson

Reported that other cities believe Medicine Lake pays a low annual fee to BCWC

Council feedback is that other cities are a bigger source of pollutants and run-off

Reported that Barr Engineering will conduct a study on benefits of shoreline restoration and increased street sweeping.

Planning Commission Report – Jesse Swanson

Reported that Brad Scheib continues to work on the Shoreland Ordinance

Reported that home rental survey responses from residents are being received

Treasurer’s Report – Gary Englert

Receipts in reporting period: \$1,562

Receipts year to date: \$31,145

Disbursements in reporting period: \$40,000

Disbursements year to date: \$125,487

Capital Project Reserve Balance: \$1,233,086

Debt Service Reserve Balance: \$14,086

Reported that the 2021 Annual Report to MN Office of State Auditor was filed March 20, 2022.

Reported that a Laker submission of the annual report is in process.

Motion to approve the summary spending, receipts, and cash balances through March 31, 2022 forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Shaffer, Meyer, and Tomczik in favor. Councilmember Heim absent. Motion passed.

Officer Reports:

Councilmember Heim

Absent; updates included prior to the meeting in the City Council packet.

Councilmember Meyer

Reported that a shredder was purchased for City Hall office

Reported that file cleanup in City Hall is progressing well

Reported that IT equipment was purchased for City Hall

Reported that a low voltage estimate to install the IT equipment is \$2,435 from MTG

- Council gave support to proceed with the low voltage project

Reported that a rough estimate of \$20,000 to \$40,000 was received by the city for A/V equipment and installation to hold effective hybrid meetings. LMC requires that all parties in hybrid meetings can see attendees, hear attendees, and be heard by all attendees.

- Council rejected moving ahead further on this project, due to cost

Reported that reserving a food truck for National Night out should be on the radar.

- Council gave support of a food truck, which is budgeted for in 2022

Councilmember Tomczik

Deb Gatz, Municipal Administrator from Randy’s Sanitation reported:

- Randy’s Sanitation underwent a rerouting project aimed to improve employee work life balance and optimize routes, while reducing greenhouse gas emissions.
- Current contract ends at the end of calendar 2022 and the city’s rate structure will be aligned to how other cities are setup (prices will increase).
- For the duration of the agreement, Randy’s will keep us on a Tuesday morning pick-up. Post this, a Thursday pick-up will be proposed to align with the City of Plymouth’s schedule.

- Discussed city-pay or resident-pay options.
- Discussed whether city would consider allowing more than one service provider.
- Discussed the need for the city to understand what residents want for service.

Reported that he contacted assessor about increases in land values.

Councilmember Shaffer

Nothing to report

Mayor Marks

Reported that as noted in Councilmember Heim's written update, he confirmed his support for two projects for the City of Plymouth. They are seeking grant monies for these projects, which will also benefit the City of Medicine Lake.

New Business

Nothing to report

Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. Mayor Marks, Councilmembers Shaffer, Meyer, and Tomczik in favor. Councilmember Heim absent. Motion carried at 8:30 p.m.

Respectfully submitted,

Therese Polum
City Clerk

Approved on May 2, 2022