



City of Medicine Lake

May 2, 2022

City of Medicine Lake Council Minutes

Present: Mayor Scott Marks; Councilors Jo Meyer, Chris Heim, Ron Tomczik, Connie Shaffer; Treasurer Gary Englert, City Clerk Therese Polum; Public Works Superintendent Chris Klar, BCWMC Commissioner Clint Carlson

Council and Staff Absent: Planning Commissioner Jesse Swanson

Other attendees: Hennepin County Sheriff Lieutenant Dan Koski, Susan Wiese, Shaun Kennedy, Les Young, Mary Anne Young and a nice group of citizens to support the recognition of Craig Kile, Nancy Pauly and Gary Holter for their outstanding long-term commitment to the City.

Mayor Marks called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda as presented forwarded by Councilmember Shaffer and seconded by Councilmember Meyer. Councilmembers Mayor Marks, Meyer, Tomczik, Shaffer and Heim in favor. Motion passed.**
- **Motion to approve the April 4, 2022 minutes forwarded by Mayor Marks and seconded by Councilmember Shaffer. Councilmembers Mayor Marks, Meyer, Tomczik, Shaffer and Heim in favor. Motion passed.**

Open Forum

- No Report

Hennepin County Sheriff – Lieutenant Koski

- Noting to report
- Councilor Shaffer presented that trespassing has been reported to her and she has directed owners to contact the Hennepin County Sheriff non-emergency number to report.

Recognition of Nancy Pauly, Craig Kile and Gary Holter

The City Council recognized the following citizens for their amazing, outstanding, dedicated, long term commitment to the City

- Nancy Pauly: Retired City Clerk
- Craig Kile: Retired City Treasurer and Planning Commissioner. Mr. Kile is maintaining his Deputy Treasurer position.
- Gary Holter: Retired Mayor, Councilmember, and Bassett Creek Watershed Management Commissioner

6:13pm - Mayor Marks paused the Council Meeting for reception

6:37pm – Mayor Marks resumed the Council meeting

Fire Department Report – Rich Halvorsen

- Reported two medical calls
- Reported boat in service
- Reported gift of money from Plymouth Lions Club

Motion to approve Resolution 22-13 a Resolution Accepting a Monetary Gift of \$1,000 from the Plymouth Lions Club to Benefit the City of Medicine Lake Fire Department forwarded by Mayor Marks and seconded by Councilmember Heim. Mayor Marks, Councilmembers Meyer, Tomczik, Shaffer, and Heim in favor. Motion carried.

Public Works Superintendent Report – Chris Klar

- Reported on the lift station progress
- Reported parks open
- Reported parks toy/equipment shed has been hit by high windstorms
 - Council gave support to replace the toy/equipment shed

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported on April 21, 2022 commission meeting
- Reported that the BCWMC elected not to move forward with a proposal to use \$43,000 of the 2019 Jevne Park Stormwater Improvement Project CIP funds at this time
- Reported hopeful for a future approval for privately-owned properties to receive funds for repairing and restoring areas of the shoreland to prevent upland erosion

Planning Commission Report – Jesse Swanson absent

- Councilor Shaffer reported on the shoreland ordinance, public hearing will be held in the near future
- Councilor Shaffer reported the short-term rental survey is active, 54 responses received to date. City Council will hold a public hearing on this topic this summer.

Treasurer’s Report – Gary Englert

- Receipts in reporting period: \$355
- Receipts year to date: \$31,500
- Disbursements in reporting period: \$67,942
- Disbursements year to date: \$193,429
- Capital Project Reserve Balance: \$1,237,182
- Debt Service Reserve Balance: \$18,064
- Reported paid Lift Station 2022 Annual Maintenance fee to the City of Plymouth
- Reported Fire Department expenditures this month higher than average due to purchase of Turnout Gear
- Reported snow removal invoice will be paid early May
- American Recovery Act (ARP) filing, submitted April 11, 2022

Motion to approve the summary spending, receipts and cash balances through April 30, 2022 forwarded by Councilmember Meyer and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Meyer, Tomczik, Shaffer, and Heim in favor. Motion carried.

Officer Reports:

Councilmember Heim

- Reported Joint Powers Agreement between the City of Plymouth and the City of Medicine Lake is approved and executed
- Reported Temporary mailboxes plan for road construction project
 - Plan is to locate a row of mailboxes, approximately 120ft in length; parallel to Memorial Park along Peninsula Road
- Reported Excel Energy is preparing a proposal to bury power within the majority of the City
 - Reminder that this proposal is out of scope work
- Reported that bills have been written in support of the City receiving state bonding
- Reported on the Road construction
 - lowest bid came in \$238,000 higher than the estimate
 - interest rates have risen
 - without state bonding City taxes will need to be raised 25% to fund project
 - Council has till July 1st to award contract

Councilmember Meyer

- Reported low voltage wiring is complete in City Hall
- Reported National Night Out is Tuesday, August 2, 2022
 - Council gave support to book Butcher Salt food truck for NNO
- Reported on data practices public policy and data subject policy

Motion to approve Resolution 22-14 a Resolution Adopting the Data Practices Policy: Data for the Public forwarded by Mayor Marks and seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Meyer, Tomczik, Shaffer, and Heim in favor. Motion carried.

Motion to approve Resolution 22-15 a Resolution Adopting the Data Practices Policy: Requests for Data About You and Your Rights as a Data Subject forwarded by Councilmember shaffer and seconded by Councilmember Mayor Marks. Mayor Marks, Councilmembers Meyer, Tomczik, Shaffer, and Heim in favor. Motion carried.

Councilmember Tomczik

- Reported on Trash/Recycling/Compost contract modifications to our service as Randy's is now Republic
- Reported he will request a bid from Republic
- Reported trash pick-up day will stay as is for calendar year 2022; however, this will change starting January 2023

Councilmember Shaffer

- No report

Mayor Marks

- No report

New Business

- Public Works Commissioner requests Hennepin County Aid to Municipalities every three years
- Tree reported to have fallen into lake on east side of the peninsula
- July Council Meeting will be held on July 11th, 2022
- September Council Meeting will be held on 12th, 2022

Motion to adjourn forwarded by Councilmember Meyer seconded by Councilmember Shaffer. Mayor Marks, Councilmembers Meyer, Tomczik, Shaffer, and Heim in favor. Motion carried at 7:57 p.m.

Respectfully submitted,

Therese Polum
City Clerk

Approved on May 6, 2022