



# City of Medicine Lake

May 1, 2023

## City of Medicine Lake Council Minutes

**Present:** Acting Mayor Shaffer; Councilors Hovey, McNaughton; Treasurer Gary Englert, City Clerk Therese Polum, BCWMC Commissioner Clint Carlson, Fire Assistant Chief Mike Fox, Public Works Superintendent Chris Klar, Planning Commissioner Jesse Swanson

**Council and Staff Absent:** Mayor Heim, Councilmember Tomczik, Fire Chief Halvorson

**Other attendees:** Kirstin Nielsen, Brian Doyle, Susan Wiese

Acting Mayor Shaffer called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

### Minutes and Agenda

- **Motion to approve the agenda forwarded by Councilmember McNaughton and seconded by Councilmember Hovey. Councilmembers Hovey, McNaughton, Shaffer in favor. Tomczik and Heim absent. Motion passed.**
- **Motion to approve the April 3, 2023 city council minutes forwarded by Councilmember Hovey and seconded by Councilmember McNaughton. Councilmembers Hovey, McNaughton, Shaffer in favor. Tomczik and Heim absent. Motion passed.**

### Open Forum

- Kirstin Nielsen reported on the Jevne Park Project final concept plan
  - Reported on the open house and feedback that the committee received
  - Reported the stakeholders (City, SRF, Barr) including the City of Medicine Lake BCWMC representatives (Susan, Clint, Shaun) will be having a meeting with Laura Jester of Basset Creek Watershed to present the Jevne Park concept plan and discuss any impacts
  - Reported a survey with engineering coordination is required to take any additional steps
  - Reported seven citizens have volunteered to be on the fundraising team
  - Reported on the unknowns: phasing/timing/fundraising funds/milestones
  - Discussion continued on specifics of the revised concept plan

### Hennepin County Sheriff –Sergeant Nelson

- absent

### Fire Department Report – Rich Halvorsen – Report from Mike Fox

- Reported 10 total calls this year, 5 calls in April
- Reported the two recruits have finished all training and are certified interior firefighters (brings total to 15 active duty fire fighters)
- Reported update on fire boat and dock
- Reported on Fight for Air Climb

- Reported on continued training for Osseo High School students
- Reported on improved spending tracking working with Treasurer Englert

**Motion to approve the License Agreement between the Medicine Lake Property Owner located at 268 Peninsula Road and the City of Medicine Lake for hosting the fire department boat on private property pending full review and approval by city legal council and city insurance council and incorporating any legal/insurance comments forwarded by Acting Mayor Shaffer and seconded by councilmember Hovey. Councilmembers Hovey, McNaughton, Shaffer in favor. Tomczik and Heim absent. Motion passed.**

Public Works Superintendent Report – Chris Klar

- Reported sewer lateral for 11.5 Kaiser was never opened during the sewer lining project a while back and will be opened now for the new development at this site

Bassett Creek Watershed Management Commission Report – Clint Carlson and Susan Wiese

- Reported on the last BCWMC meeting
- Reported they need to be involved with any conversations with Laura Jester regarding Jevne park

Planning Commission Report – Jesse Swanson

- No report

Treasurer’s Report – Gary Englert

- Receipts in reporting period: \$36,256
- Receipts year to date: \$59,865
- Disbursements in reporting period: \$96,396
- Disbursements year to date: \$238,026
- Capital Project Reserve Balance: \$812,186
- Debt Service Reserve Balance: \$18,948
- Reported ARPA funds (40,000) must be used for transportation related expenses by end of year 2024. City needs to target spends of these funds as the road project might not be ready for use of these funds. McNaughton will research if these funds can be used for other items.

**Motion to approve the summary spending, receipts and cash balances through April 30, 2023 forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Hovey, Shaffer, McNaughton in favor. Mayor Marks and Councilor Tomczik absent. Motion carried.**

**Motion to approve Resolution 23-11 a resolution accepting a monetary gift of \$11,100 from various donors to benefit the City of Medicine Lake Parks Department for Jevne Park forwarded by Councilmember Hovey and seconded by Councilmember McNaughton. Councilmembers Hovey, Shaffer, McNaughton in favor. Mayor Heim and Councilor Tomczik absent. Motion carried.**

Officer Reports:

Councilmember Hovey

- Reported on conversation with Sheriff and follow up actions
- Reported food truck secured for national night out – Butcher Salt

Councilmember Tomczik

- Absent – no report

Councilmember Shaffer

- Reported on rental properties and license renewal season is upon us (three year cycle)
- Reported on sensible land use workshop

Councilmember McNaughton

- Reported on two quotes received for Emerald Ash Borer Inventory
  - Reported Hennepin County has grant money available for this and McNaughton will apply for the city, grant is awarded in the fall.
- Reported on street signing/stripping

Mayor Heim

- Absent – no report

New Business

- Reported on the Met Council I/I goal for 2023; if the city surpasses this goal the city pass a large fine. The city often does surpass this goal and has paid the large fine often in the past. Citizens need to be aware of where they discharge their property storm water, it is illegal to discharge stormwater into the sanitary sewer system.
- Reported on the 2050 Transportation Policy Plan Workshop: city is invited to participate in these discussions.
- Reported on the Community Development Block Grant (CDBG), city is a cooperating unit in the program.
- Reported city printer will only take Epson brand ink.
- Reported BCWMC public hearing Thursday, May 18, 2023 at 8:30am at Golden Valley City Hall

**Motion to adjourn forwarded by Councilmember Acting Mayor Shaffer and seconded by Councilmember Hovey. Councilmembers Hovey, McNaughton, Shaffer in favor. Mayor Heim and Councilmember Tomczik absent. Motion carried at 7:22 pm.**

Respectfully submitted,

Therese Polum  
City Clerk

Approved on: June 5, 2023