



City of Medicine Lake

June 5, 2023

City of Medicine Lake Council Minutes

Present: Mayor Chris Heim; Councilors Ruth Hovey, Ron Tomczik, Connie Shaffer, Bill McNaughton; City Clerk Therese Polum, BCWMC Commissioner Clint Carlson, Fire Chief Rich Halvorson, Public Works Superintendent Chris Klar, Planning Commissioner Jesse Swanson

Council and Staff Absent: Treasurer Gary Englert

Other attendees: Katherine with Hutton House; Kirstin Nielsen

Mayor Heim called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**
- **Motion to approve the May 1, 2023 Regular and May 1, 2023 Special city council minutes forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**

Open Forum

Hutton House

- Katherine with Hutton House discussed various topics
 - Discussion pursued

Jevne Park

- Kirstin Nielson provided update on Jevne Park
 - Bassett Creek WMC informal conference held with City staff and SRF
 - Discussed permitting
 - Provided update on the planning and fundraising
 - Planning group is hosting a second open house to display the revised plan and results of the citizen feedback
 - Presented scope of services from SRF dated May 26, 2023
 - Allow the project to be shovel ready to move forward once funds are acquired
 - Scope does not commit city dollars for construction
 - Council discussed phasing
 - Final design will target what is included in the \$300,000 construction target goal
 - Council discussed donations that are dedicated to specific items

Motion to approve Resolution 23-14 a resolution ordering approval of expenditures related to implementation preparation work for the Jevne Park project and awarding the contract for the preparation work for the Jevne Park Project forwarded by councilmember McNaughton and seconded by councilmember Shaffer. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Hennepin County Sheriff –Sergeant Nelson (absent)

- Councilor Hovey provided update on various recent reports
- Next month council meeting Sheriff Witt and a lieutenant will attend and able to answer any questions

Fire Department Report – Rich Halvorsen

- Reported on fire calls
- Reported on recent community events
- Reported grant reimbursement

Public Works Superintendent Report – Chris Klar

- Reported on CAM funding (three-year accumulation of money)
- Reported on sewer laterals: 11.5 Kaiser Ave. and 239 Peninsula Road
- Reported on tree removal that will be in the near future
 - Tree removal budget was discussed
 - Council agreed on direction to handle the current tree removal

Bassett Creek Watershed Management Commission Report – Clint Carlson and Susan Wiese

- Reported on a BCWMC / City of Plymouth project: Ponderosa Woods Stream Restoration Feasibility Study

Planning Commission Report – Jesse Swanson

- Reported on 252 Peninsula Road

Treasurer’s Report – Gary Englert

- Receipts in reporting period: \$26,890
- Receipts year to date: \$86,744
- Disbursements in reporting period: \$49,337
- Disbursements year to date: \$287,363
- Capital Project Reserve Balance: \$830,487
- Debt Service Reserve Balance: \$23,115
- Received the Hennepin County CAM funds for 2023 and Hutton House liquor license annual fee
- Largest disbursement for May was to SEH
- Jevne Park Project concept master plan with SRF paid from park project donations received to date

Motion to approve the summary spending, receipts and cash balances through May 31, 2023 forwarded by Councilmember Shaffer and seconded by Councilmember McNaughton. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Motion to approve Resolution 23-15 a resolution accepting a monetary gift of \$700 from the attached list to benefit the city of Medicine Lake Parks Department for Jevne Park forwarded by councilmember Hovey and seconded by councilmember Shaffer. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Officer Reports:

Councilmember Hovey

- Reported on sheriff's report

Councilmember Tomczik

- Reported on water quality and wake boat topics
 - Discussion continued
- Reported on plaques

Councilmember Shaffer

- Reported on rental notices and advertising

Councilmember McNaughton

- Reported on goose control
 - DNR permit to roundup geese
 - Once there are more than 50 geese DNR will authorize a roundup
- Reported on Republic Services trash/lawn topics
- Reported on EAB, grant application due this week (grant application for Jevne Park)
- Reported on second grant opportunity for EAB
- Reported on road project and state bonding
 - City is waiting to hear from Federal Government
 - City is pursuing options to move forward without federal money
 - Expect to hear on this between September to December 2023

Mayor Heim

- Reported on NNO
 - Reported Ginny Klevorn and Bonnie Westin will attend NNO
- Reported on Progressive Dinner, record turnout

New Business

- July Council Meeting Moved to July 10, 2023

Motion to adjourn 7:51 forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried at 7:51 pm.

Respectfully submitted,

Therese Polum
City Clerk

Approved on: July 10, 2023