



City of Medicine Lake

July 10, 2023

City of Medicine Lake Council Minutes

Present: Mayor Chris Heim; Councilors Ruth Hovey, Ron Tomczik, Connie Shaffer, Bill McNaughton; Treasurer Gary Englert, City Clerk Therese Polum, BCWMC Commissioner Clint Carlson, Fire Chief Rich Halvorson, Public Works Superintendent Chris Klar, Planning Commissioner Jesse Swanson

Council and Staff Absent: none

Other attendees: Sheriff Dawanna S. Witt and her team

Mayor Heim called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

Motion to approve the agenda forwarded by Councilmember Tomczik and seconded by Councilmember McNaughton. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.

Motion to approve the June 5, 2023 city council minutes forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.

Hennepin County Sheriff Witt

- With Sergeant Nelson and his team
- Mayor Heim and Councilmember Hovey welcomed Sheriff Witt at 6:20
- Council presented our city topics and held a question/answer session
- Ring and Next Door can be tied into law enforcement
- Sergeant Nelson reported June 6 calls (2 animal, 2 medicals, 2 other)
- Public Information blasts is first line of defense for road enhanced enforcement
- Increased presence of Sheriff's on our streets
- Sheriff Witt presented and was thanked by the council at 7:10

Open Forum

- No Report

Fire Department Report – Rich Halvorsen

- Reported on month's activity

Public Works Superintendent Report – Chris Klar

- Reported EAB treatments on some city trees to occur in the next few weeks
- Reported some EAB trees will be removed

- Reported on future plans/funding for EAB

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported on proposed 2024 operating budget
- Reported on Jevne Park CIP funds and potential future use of funds
- Reported on inflation
- Reported our 10-year plan is up for renewal, Shaun Kennedy appointed Chair of steering committee
- See attached email

Planning Commission Report – Jesse Swanson

- No Report from Planning Commission
- Council discussed obsolete ordinances that are on the books and asked if the Planning Commission can review
- In the future City will need to adopt City of Plymouth watermain ordinances to comply with the JPA
- Should city address the new state marijuana law

Treasurer’s Report – Gary Englert

- Receipts in reporting period: \$215,570
- Receipts year to date: \$302,325
- Disbursements in reporting period: \$77,945
- Disbursements year to date: \$365,308
- Capital Project Reserve Balance: \$832,013
- Debt Service Reserve Balance: \$27,281
- Received 1st half taxes advance payment
- Largest disbursements for June to Safety Signs, County Assessor service, MLFFRA pension
- 2024 city preliminary budget work to begin in July

Motion to approve the summary spending, receipts and cash balances through June 30, 2022 forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Meyer, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Officer Reports:

Councilmember Hovey

- Reported on document storage, OneDrive versus Teams
- Reported city documents will migrate to Teams

Councilmember Tomczik

- Reported on 6-month recycling report
- Reported on wake board issue and bringing this to the state house and senate level
 - Discussion continued

Councilmember Shaffer

- Reported on rental applications
- Reported on potential city hall exterior improvements and council thoughts
 - Councilmember Shaffer will get a quote
 - Volunteer potential

Councilmember McNaughton

- Reported on wake boats topic
 - Discussions ongoing with City of Plymouth Mayor and council, Three Rivers, DNR, and others
 - Working group is in development with meetings in the future
- Reported on his meet with our county commissioner and extend invite to a council meeting
- Reported on goose collection
- Reported on EAB inventory
- JPA: City of Plymouth Joint Powers Agreement and the 75% household hookup
 - See Mayor Heim report for more

Mayor Heim

- Reported on the JPA
 - Discussed the background of the development of this agreement
 - Discussed the hook-up requirements and costs
 - Discussed potable ordinances that match City of Plymouth ordinances
 - Discussed requirements on hook-ups and fees if we don't meet the hook-up requirements
 - Discussion pursued
 - Councilmember Shaffer will work with planning commission on ordinances
 - Councilmember McNaughton will work with City of Plymouth on final JPA
 - No action taken on proposed JPA resolution, postponed to next month
- Council will attend a City of Plymouth council meeting in the near future to support JPA
- Reported on Plymouth Station 73 TRIP Project
 - City of Plymouth is asking for our input
 - Discussion pursued on providing a professional response
- Reported on mid-year inventory of services, open item
 - Website does not have a good search feature
- Reported on lake topics
 - Discussion pursued

New Business

- Jevne Park survey results have been received
- Kirstin reported on Jevne park updates

Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember Tomczik. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried at 8:50 pm.

Respectfully submitted,

Therese Polum
 City Clerk
 Approved on: August 7, 2023