



City of Medicine Lake

August 7, 2023

City of Medicine Lake Council Minutes

Present: Mayor Chris Heim; Councilors Ruth Hovey, Ron Tomczik, Connie Shaffer, Bill McNaughton; Treasurer Gary Englert, City Clerk Therese Polum, BCWMC Commissioner Clint Carlson, Fire Chief Rich Halvorson, Public Works Superintendent Chris Klar, Planning Commissioner Jesse Swanson, BCWMC TAC Susan Wiese, BCWMC Alt TAC Shaun Kennedy

Council and Staff Absent: None

Other attendees: Nancy Pauly, Kirsten Nielson, Todd Polum, and other citizens

Mayor Heim called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda forwarded by Councilmember Shaffer and seconded by Councilmember McNaughton. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**
- **Motion to approve the July 10, 2023 city council minutes forwarded by Councilmember Hovey and seconded by Councilmember Shaffer. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**

Open Forum

Pickleball and Jevne Park

- Nancy Pauly presented on pickleball noise studies and shared her presentation, views, and observations
- Nancy would like the council to research what other cities have done with this topic
- Discussion continued
- Discussion included how this will attract additional people to our park, increase traffic on our streets, our pickleball court will show up on pickleball search websites, 'build it and they will come'
- Citizens asked regarding management of the Jevne Park proposed improvements
- Councilmembers discussion continued
- Mayor Heim stated we want our park improvements to be enjoyable and usable and that the park committee will need to sort through these details such as pickleball noise, increased traffic, use management, parking management
- Public Works Superintendent Klar requested that the council vote on the pickleball topic in the future

Station 73 and Highway 55 Project

- Todd Polum presented on potential comments that the City of Medicine Lake may use as comments to the City of Plymouth regarding the Station 73 and Highway 55 Project

- Todd presented his comments to the council
- Discussion pursued

Fire Department Report – Rich Halvorsen

- Reported – See attached report
- Public Safety Grant

Public Works Superintendent Report – Chris Klar

- Reported on tree removal
- Reported on National Night Out Success

Bassett Creek Watershed Management Commission Report – Clint Carlson

- Reported on the 2024 budget
 - Commissioner Carlson asks for Council support

Motion to support the budget committee recommendations as commissioner Carlson presented to council representing an average 0.8% increase over 2023 assessments forwarded by Councilmember Shaffer and seconded by Councilmember McNaughton. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

- Shaun Kennedy reported on 10-year strategic plan and its goals
 - Reported on the 80/20 rule, 80% of resources to top four goals, 20% to all the other topics
 - August 17th, 9:30am, Golden Valley City Hall, Issue Prioritization Workshop; public welcome
 - Reported on education on shoreland
 - Mayor Heim reported he is hopeful for a new committee for these important water/lake topics
 - Councilmembers discussed

Planning Commission Report – Jesse Swanson

- Reported on review of Ordinances with regards to the potable water JPA with City of Plymouth
 - Reported that our city Ordinances look fine with regards to JPA
 - City of Medicine Lake will adopt City of Plymouth potable water ordinances and there are no concerns from the Planning Commission
 - Suggest that city may develop proposals to encourage folks to connect into City water, such as:
 - if property is sold/purchased a house water hook up is required
 - if well goes bad city hook up is required
 - full remodel of house city hook up is required
 - increasing bathrooms
- Mayor Heim asked Jesse and the Planning Commission to develop a list of suggestions to encourage residents to hook up to city water and work City
- Initial hook-up fees/permits paid to City of Plymouth will be approximately \$4,000 plus the cost for personal connection to home and internal plumbing
 - This is the same fee that others pay to the City for hook-up (such as new developments etc...)

Treasurer's Report – Gary Englert

- Receipts in reporting period: \$119,807
- Receipts year to date: \$422,909
- Disbursements in reporting period: \$70,601
- Disbursements year to date: \$435,909

- Capital Project Reserve Balance: \$850,852
- Debt Service Reserve Balance: \$20,138
- Reported receipts included final settlement of 1st half 2023 taxes, SCORE grant, rental license fees, interest income, building permits
- Reported largest disbursements for 2022/2023 snow removal (largest yet), advisory services for Park project, and debt services
- Reported Jevne Park Project donations; total to date donations in year 2023 \$81,600; roughly \$16,000 donated in 2022; for an approximate total close to \$100,00 to date

Motion to approve the summary spending, receipts and cash balances through July 31, 2023 forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Motion to approve Resolution 23-16 a resolution accepting a monetary gift of \$30,843.86 from the attached list to benefit the city of Medicine Lake Parks Department for Jevne Park forwarded by councilmember McNaughton and seconded by councilmember Hovey. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Officer Reports:

Councilmember Hovey

- Reported on Sheriff's report and their participation in NNO
- Reported 225 meals sold (249 meals in 2022, 154 meals in 2021) for NNO
- Reported on Adobe PDF Pro for \$75/year through the LMC
- Reported on technology updates

Councilmember Tomczik

- Reported on trash/recycling/yard waste

Councilmember Shaffer

- Reported on rental license updates
- Reported on Proposal and Bid for Medicine Lake City Hall improvements to exterior

Motion to approve Resolution 23-17 a resolution authorizing approving proposal and firm bid from Above U Restoration for Medicine Lake City Hall Improvements, Repair and Maintenance forwarded by councilmember McNaughton and seconded by councilmember Hovey. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Councilmember McNaughton

- Reported on Road Project and Funding – project will go to bid this fall
- Reported on Natural Resource Committee – new committee that is in development
- Reported on JPA with Plymouth, discussed the changes – terms are now 30 year agreement
 - Ordinance 720 City of Plymouth and fee schedule work will come in future

Motion to approve Resolution 23-18 a resolution authorizing execution of joint powers agreement between the City of Medicine Lake and the City of Plymouth for potable water service forwarded by councilmember Shaffer and seconded by councilmember Hovey. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried.

Mayor Heim

- No Report

New Business

- Notice of Public Hearing for BCWMC – Thursday Sept. 21st, 2023 at 8:30 am at Golden Valley City Hall
- Next meeting revised to September 18th, 2023

Motion to adjourn forwarded by Councilmember Shaffer and seconded by Councilmember McNaughton. Councilmembers Hovey, Tomczik, Heim, Shaffer, McNaughton in favor. Motion carried at 8:57 pm.

Respectfully submitted,

Therese Polum
City Clerk

Approved on: **September 18, 2023**