



# City of Medicine Lake

March 4, 2024

## City of Medicine Lake

### Council Minutes - DRAFT

**Present:** Mayor Chris Heim; Councilors Ruth Hovey, Ron Tomczik, Connie Shaffer, Bill McNaughton; Treasurer Gary Englert, Clerk Therese Polum, BCWMC Commissioner Clint Carlson, Assistant Fire Chief Fox, Public Works Superintendent Chris Klar, Planning Commissioner Jesse Swanson, BCWMC TAC Susan Wiese, BCWMC Alt TAC Shaun Kennedy

**Council and Staff Absent:** none

**Other attendees:** Jenna Jones, Bryant Jones, Todd Polum, Kirsten Nielson, Travis Carter, Heidi Heim, Brian Doyle

Mayor Heim called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

#### Minutes and Agenda

- **Motion to approve the agenda forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**
- **Motion to approve the February 5, 2024 city council minutes and the February 23 Special city council minutes forwarded by Councilmember Shaffer and seconded by Councilmember Hovey. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**

#### Open Forum

- No report

#### Hennepin County Sheriff–Sergeant Nelson

- Reported on the new and improved reporting process
- January – 6 incidents
- February – 6 incidents
- New mobile phone app coming
- Will focus on inattentive driving
- Will focus on visibility

#### Jevne Park Project Update – Kirstin Nielson, Chris Klar, and Todd Polum

- Provided an overview update on the project
- Reported on final park pavilion design and construction and cost estimates
- Reported on proposed final park playground plans and construction and cost estimates
- Reported on specific details of the pavilion and playground equipment
- Reported on access trails that are included in the design
- Council discussed funding

- \$305,000 in the bank, another \$100,000 committed
  - Discussion pursued
- Council discussed redirecting city funds to park project
  - Discussion pursued
- Council discussed Sourcewell, concrete, concrete bids, permitting requirements, inspection, state procurement process
- Park Committee is currently requesting to move forward with the pavilion/patio portion at this time
  - This allows committee and city to determine remaining funds to use for playground equipment to remain within budget
- Council discussed and no action taken tonight on pavilion spend
  - Park Committee will assemble more information to bring forward in the future
  - Council is hopeful for a special meeting in mid-March to move forward on this

**Motion to approve resolution 24-13 a resolution ordering approval of city fund expenditures for Jevne Park Project forwarded by councilmember Shaffer and seconded by councilmember McNaughton. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**

#### 2024 Street and Utility Project Update

- Information session March 18 at the Hutton House
  - Four booths will be present for detailed information
- Modifications to JPA required to close on the State grant funds
- Council is making efforts to video record the information presentation session

#### Fire Department Report – Rich Halvorsen/Mike Fox (via email, Fox had to step away)

- Reported 3 calls (one mutual aid for Medina fire)
- Reported hosted Superbowl party at fire station
- Reported helped Osseo High School with EMS event
- Reported participated in Burnsville officer's memorial procession

#### Public Works Superintendent Report – Chris Klar

- Reported on tree management and trimming
- Reported on Jevne Park open
- Reported on street sweeping

#### Bassett Creek Watershed Management Commission Report – Clint Carlson/Shawn Kennedy/Susan Wiese

- Reported on 10 year plan
  - Top concerns: rural drainage ditches, salt liability reforms (because people can sue if someone slips on your ice)
- Reported on no-wake water quality concerns
  - ML is a shallow soft bottom lake
  - Impaired for phosphorus and Chlorophyll
  - Getting ML delisted is top priority, water level is second priority
  - If TDL increases we have to take steps to reduce this
  - Sources of contaminants: atmosphere, point source (fertilizer), what is already in the lake as sediment. When the sediment is disturbed contaminants are released. We toss this off balance by boating and shoreline appliances (aqua thrusters), wakes are part of the problem: public safety and keep making the lake less healthy by disturbing the sediment
  - DNR has regulations, mostly for public safety

- U of M study briefly presented
- There are consequences to mis-operation of motor craft and shoreline appliances (aqua thrusters and weed rollers)
- Fertilizer ordinance discussed
  - Current ordinance requires a city permit
  - Plymouth does not have a fertilizer shoreline ordinance
  - This ordinance will be included in this process (remove permit requirement, no fertilizer to shore)
  - State has updated laws in place for fertilizer

#### Planning Commission Report – Jesse Swanson

- Reported on open forum on March 21 topic - no wake zone
- Reported on eagle nest

#### Treasurer's Report – Gary Englert

- Receipts in reporting period: \$27,326
- Receipts year to date: \$3,040,403
- Disbursements in reporting period: \$39,820
- Disbursements year to date: \$3,004,765
- Capital Project Reserve Balance: \$3,727,193
- Debt Service Reserve Balance: \$156,215
- Reported fire station roof repair bill of \$2,350
- Reported Street and Utility project spending commencing in March 2024

**Motion to approve the summary spending, receipts and cash balances through February 29, 2024 forwarded by Councilmember Shaffer and seconded by Councilmember McNaughton. Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**

#### Officer Reports:

Mayor Heim asked those interested to present for council seat. Mayor introduced Jenna Jones as candidate. Jenna Jones shared information about herself.

#### Councilmember Hovey

- Reported on new website

#### Councilmember Tomczik

- Reported on his meetings with city of Plymouth and McNaughton regarding the no-wake zone
- Did not give any specific details on these meetings

#### Councilmember Shaffer

- Reported on Solicitation ordinance (Ord. 102)
  - Discussed options and recommendations
  - Council discussed
    - Proposed remove permit requirement
    - Remove the city signs
    - Homeowners can post their own no solicitation signs
- Reported on Fertilizer ordinance (Ord. 73)
  - This will be handled through the proposed speed boat ordinance

Councilmember McNaughton

- Reported on the road project
- Reported estimated start date is April 1, 2024.

Mayor Heim

- Reported on ice out, he is watching carefully
- Reported to vote tomorrow
- Reported on obtaining quotes to install surveillance cameras on the relocated mail boxes for security
- Reported a summary of November elections
  - Mayor seat up for election
  - “Hovey” council seat up for election (4-year term)
  - “McNaughton” council seat up for special election (2-year extension)
  - “Vacant (Jones)/Shaffer” council seat up for special election (2-year extension)

New Business

- Councilmember Shaffer has submitted resignation, a big thank you for all your years of work!
- Councilmember Shaffer will have a role to assist in the long-term transition of zoning, building, permitting, rentals and development matters
- Mayor Heim asked if anyone else is interested in consideration for open council seat

**Motion to approve resolution 24-14 a resolution accepting resignation and declaring a vacancy forwarded by councilmember Hovey and seconded by councilmember McNaughton.**

**Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**

**Motion to approve resolution 24-15 a resolution approving appointment to vacant city council seat forwarded by councilmember Hovey and seconded by councilmember McNaughton.**

**Councilmembers Heim, Hovey, Tomczik, McNaughton, Shaffer in favor. Motion passed.**

Oath of office taken by Jenna Jones

**Motion to approve resolution 24-16 a resolution approving appointment of interim city council liaison to consulting zoning, planning staff and building official forwarded by councilmember McNaughton and seconded by councilmember Hovey. Councilmembers Heim, Hovey, Tomczik, McNaughton, Jones in favor. Motion passed.**

**Motion to adjourn forwarded by Councilmember McNaughton and seconded by Councilmember Hovey. Councilmembers Heim, Hovey, Tomczik, McNaughton, Jones in favor. Motion passed at 8:21 pm.**

Respectfully submitted,

Therese Polum  
City Clerk

Approved on: \_\_\_\_\_