

Meeting Minutes Planning Commission

City of Medicine Lake Meeting held in person July 20, 2023 6:00 pm

Topic: Medicine Lake Planning Commission

Time: July 20, 2023 6:00 PM Central Time

Location: Medicine Lake City Offices 10609 South Shore Drive.

1. Meeting was called to order at 6:05 pm.

Members present include: Chair Jesse Swanson, Brad Beisel, David Ferenci, Glen Skajewski, and Shaun Kennedy. Absent was Bill Enright.

2. Approval of Agenda

David Ferenci moved to approve the agenda, Brad Besiel second the motion. All voted in favor of the motion.

3. Approval of Minutes from September 15th, 2022 meeting

David Ferenci moved to approve the minutes from June 23. Shaun Kennedy second the motion. All voted in favor of the motion.

4. Public Hearings: There were no public hearings scheduled for the meeting.

5. New Business

- a. Commission members took this opportunity to discuss ordinances pertaining to the provision of potable water to the City of Medicine Lake via the City of Plymouth public water supply system. Staff reviewed the Council's direction to the commission and briefly touched on the draft joint powers agreement with the City of Plymouth and the provision that requires Medicine Lake to adopt all of Plymouth's current potable water codes and ordinances as well as future amendments. Scheib referred to Plymouth City Code section 720 City Water System as the primary set of codes and ordinances that Medicine Lake needs to adopt. While the city could include additional provisions in the zoning code that pertains to land use and building entitlements, these provisions are not required

at this time as requirements, considerations, and timelines to connect to the city system are built into the JPA. Council member Shaffer was present to provide context to the CIP project that would include the work to extend water. Water is anticipated to be available fall of 2024 or early 2025.

Discussion ensued amongst the commission regarding the zoning regulations and if any changes should be made to these standards that would trigger when a property would be required to connect. The conversation included triggers such as when properties are proposed to be torn down or significantly remodeled such that the magnitude of a project would warrant connections. Brief discussion was also had regarding when property changes ownership (point of sale) as a trigger. It was felt that these triggers by themselves will result in many properties connecting without the city requiring it through code modifications.

After further discussion it was the consensus of the Planning Commission to recommend council move forward with adopting the City of Plymouth code sections pertaining to potable water supply (See Plymouth code Section 720). Future action could be discussed to consider zoning code revisions if needed based on actual hook ups achieved when water becomes available.

It was requested of Council member Shaffer to provide more detail on the actual penalties that might be faced after 10 years if less than 75% of curb stops were connected. (see clause 4.e of the draft ordinance).

Council member Shaffer and Chair Swanson will forward this message on to Council.

6. Old Business: There was no old business discussed at the meeting.

7. Adjournment

Adjournment was moved by David Ferenci and second by Shaun Kennedy. All members present voted in favor of adjournment. The meeting was adjourned at 7:10 pm.

Respectfully submitted,
Brad Scheib
Zoning Administrator

Approved with amendments on October 19, 2023